

THE OFFICE OF THE REGISTRAR

SEPTEMBER 2025

IMPORTANT DATES

September 1: Labor Day – No Classes **September 1:** Labor Day – University Closed

September 3: Unsatisfactory web Mid-Term Grading access available for First Half Term

September 9: Unsatisfactory Mid-Term Grades due on the web by noon for First Half Term

September 10: Unsatisfactory Mid-Term Grade notices emailed to students for First Half Term

September 10: Last day of classes for Mini-Fall Term

September 11: Reading Day for Mini-Fall Term

September 12: Early Alert Deadline
September 12: Last day to change Grade
Type (P/NC or Audit) | Policy Information

September 12: Last day to Change or Opt-Out of Grade Replacement for First Half Term* @11:59 pm | Policy Infor-

mation

September 12: Last day to withdraw from a course(s) for First Half Term; grade subject to Withdrawal Policy* @ 11:59 pm | Policy Information

September 12: Final Examinations for Mini-Fall Term

September 15: Final Grades due for Mini -Fall Term @ noon

September 18: Deadline to apply for December 2025 Graduation*

September 22: Unsatisfactory web Mid-Term Grading access available for Fall 2025

September 29: Spring 2026 Schedule of Classes available on the web

September 29: Student registration appointment times available on the web September 30: Master's Thesis Proposal Defense Deadline for December 2025 Graduation

WHO ARE YOU GOING TO CALL? HOW CAN WE HELP?

Search by expertise or individual: https://registrar.charlotte.edu/contact-us/registrar-specialist-directory

Academic Petitions - Resolved without the Registrar

To ensure a smooth and efficient workflow, please be mindful of petitions that have been resolved before they reach the Office of the Registrar. If a petition has already been addressed, please deny it and add a comment that explains how the issue was resolved.

Denying the petition in this manner is a critical step. It prevents the petition from clogging our queue and avoids unnecessary processing time for an issue that has already been fixed. The term "deny" in this context can also indicate that the petition's pathway to resolution is no longer needed.

Example:

A student submits a petition for a registration override, but an override was provided directly to them, and they are now registered for the class. Since the issue is already resolved, there is no further action required by the Office of the Registrar. In this case, you should deny the petition and add a comment explaining that the student was granted an override and is now registered.

Language Exchange and Elementary Mathematics Education Add-on Licensure (EMAoL) Platform Sunset

We received a letter from the UNC System Office today (9/2) that the platform that supports these two initiatives is sunsetting at the end of the spring 2026 semester. Registration after spring 2026 will not be available.

So, what does this mean? While the EMAoL was niche, the Language Exchange opened the opportunity for students to pursue any language offered by any UNC campus and streamlined both the registration and grade sharing. This was at no additional cost to the student. Starting next fall, students will need to apply, pay an application fee, register, and request (pay) for a transcript to be sent to Charlotte to pursue a language sequence not offered at Charlotte.

<u>Point of Reference:</u> This is the same platform that was used to orchestrate UNC Online a few years ago. While UNC Online sunsetted back in 2022, the platform continued to manage course sharing for students/institutions for the Language Exchange and EMAoL.

Did You Know?

The deadline for Spring 2026 schedule building is Friday, Sep 12, 2025.

Non-Standard Meeting Patterns for Courses

Courses scheduled at non-standard times will be processed on a "space available" basis, AF-TER confirming courses have been scheduled. The Office of the Registrar enforces this Charlotte policy, and room assignments for course sections scheduled during the university's standard meeting patterns will be given priority.

Prime Time vs. Non-Prime Time

A minimum of 40% of classes must be scheduled during non-prime time. Non-prime time is defined as classes starting before 9:05 a.m. and late afternoon classes with start times at or after 2:30 p.m. This portion of the policy is enforced by your College's Associate Dean.

SPRING Registrar Forum Reminder

The Spring Registrar Forum is almost here! See the **August 2025 Newsletter** for forum details. Prior to the event, please share any topics of interest (send to **jreece15@charlotte.edu**). We look forward to seeing you!

Mark your calendars for either **Wed, September 24 @ 3pm** or **Thurs, September 25 @ 3pm**. Both days will take place virtually.