

IMPORTANT DATES

- February 3:** Unsatisfactory Mid-Term Grade notices emailed to students for First-Half Term
- February 4:** Last day to change Grade Type
- February 4:** Last day to Change or Opt-Out of Grade Replacement for First-Half Term
- February 4:** Last day to withdraw from course(s) for First-Half Term
- February 7:** Early Alert Deadline
- February 12:** Faculty Final web grading access available for First-Half Term
- February 13:** Deadline to apply for May 2025 graduation
- **Apply to Graduate**
- February 17:** Master's Thesis Proposal Defense deadline for May 2024 graduation
- February 17:** Unsatisfactory web mid-term grading access available
- February 26:** Last Day of Classes for First-Half Term
- February 27:** Reading Day for First-Half Term
- February 28:** Unsatisfactory mid-term grades due for Spring 2025 Term
- February 28 to March 1:** Final Examinations for First-Half Term

DegreeWorks Training Dates

DegreeWorks

- Thursday, 3/13/2025, 2:00PM
- Monday, 5/19/2025, 10:00AM
- Thursday, 8/7/2025, 2:00PM
- Tuesday, 10/21/2025, 10:30AM

Navigating Substitutions and Waiver in DegreeWorks

- Wednesday, 2/12/2025, 2:00PM
- Wednesday, 4/16/2025, 11:00AM
- Wednesday, 9/3/2025, 11:00AM
- Wednesday, 11/19/2025, 2:00PM

Visit the [Learning & Development Portal](#) to register for an upcoming session:

WHO ARE YOU GOING TO CALL? HOW CAN WE HELP?

Search by expertise or individual:

<https://registrar.charlotte.edu/contact-us/registrar-specialist-directory>

FALL 2024 CHANCELLOR'S AND DEAN'S LISTS

College	Chancellor's List	Dean's List
Arts & Architecture	246	213
Business	945	1074
Computing & Informatics	709	735
Education	186	83
Engineering	368	579
Heath & Human Services	619	754
Humanities & Earth and Social Sciences	943	973
Science	307	396
University College	148	260

GRADUATION TIMELINE AND INFORMATION

Graduation Timeline on [page 2](#) | Click for [Graduation Application Instructions](#) and [FAQs](#)

Graduation Preclearance Reports are sent via email on the second Tuesday of each month. This report may be run on demand via Report Central, under the DegreeWorks tab. **Graduation Preclearance Report Instructions:**

1. Log in to Report Central using your NinerNet Credentials (*Need Access?* [Click here](#) for instructions on how to request access to Report Central.)
2. Select the Student (v9 Migrated Tabs) Portal
3. Click on 'DegreeWorks' in the navigation menu on the left
4. Select the report, 'Undergraduate Preclearance'
5. Specify the Term, College, Major, and select Report Output = 'Excel'
6. Click the 'Submit' button to run the report

If a substitution or waiver is needed, please submit it as soon as possible by Academic Petition.

Encourage students to update their graduation application to a future term if they are not on track for graduation in the current term.

- 98%-Students are on track, pending registered courses.
- 99%-Students are either short overall or major/minor hours, below a 2.0 overall or major/minor GPA, have not met the residency requirement, or have incomplete grades.
- Less than 98%-Students are missing a requirement, please check the following areas: general education, college, major, minor, concentration or University honors.

Email graduation@charlotte.edu with any questions or to request individuals added or removed from these monthly reports.

SPRING Registrar Forum

This two-day forum (*same content both days*) is designed to provide you with information you can use. Most information will be related in some way to the Office of the Registrar, while other information from other areas is also shared. You pick the day that fits your schedule best. After both days, we will provide you with the presentation and comments/questions/answers from both days. As much as this forum is designed to convey information, it is more important that we address questions or concerns from you. Prior to the event, please share any topics of interest ([send to jreece15@charlotte.edu](#)). Don't worry, we have our own topics too. We look forward to seeing you.

Mark your calendars for either **Wed, Feb 26 @ 3pm** or **Thurs, Feb 27 @ 3pm**. Both days

SPRING 2025 GRADUATION TIMELINE

January 27	Census Date for Spring 2025 – deny Fall 2024 graduation to remaining students with audits not equal to 100%.
January 14, February 11, March 11, April 8, May 13, June 10 (2nd Tuesday of Each Month)	Graduation Services emails preclearance reports to academic departments to review students with an audit percentage less than 98% or equal to 99%
INITIAL REVIEW January 14 and February 18	<p>Graduation Services sends an email to students confirming receipt of the graduation application and instruction to review their DegreeWorks audit. Students with an audit at 98% or 100% degree completion are considered pre-cleared for graduation. Students with an audit NOT at 98% or 100% require further review and consultation with an advisor.</p> <p>At this time, all substitution/waivers should be submitted by academic departments in order to meet degree clearance.</p>
COMPREHENSIVE REVIEW March 10	<p>Mid-term degree clearance reports from academic departments are due.</p> <p>At this time, Graduation Services needs a response from the academic department for each student on their degree clearance report(s).</p> <p><i>At the department's request</i>, Graduation Services will deactivate the graduation application for the current term for students not meeting degree clearance at the comprehensive review deadline (mid-term). Students will receive an email notification and instructions to apply for a future graduation term. This will allow continuing students to enroll for Fall and/or Summer 2025 when registration opens on March 31.</p>
FINAL REVIEW & DEGREE AWARDING May 12 (noon)	Grades Due
May 14 – July 10	Awarding period for students with audits at 100%.
May 22	Graduation Services will send an email out to the students (cc: advisors) whose audits are not at 100% and recommend consultation with their advisors. This gives students time to register for Summer 2025 before the add/drop date (May 28).
June 20	Must have approved grades for Incompletes, education abroad, and official transcripts for Transient Study.
July 11	Census Date for Summer 2025 – deny Spring 2025 graduation to remaining students with audits not equal to 100%.

SAVE THE DATE



Spring Registrar Forum

This two-day forum (*same content both days*) is designed to provide you with information you can use. Most information will be related in some way to the Office of the Registrar, while other information from other areas is also shared. You pick the day that fits your schedule best. After both days, we will provide you with the presentation and comments/questions/answers from both days. As much as this forum is designed to convey information, it is more important that we address questions or concerns from you. Prior to the event, please share any topics of interest ([send to jreece15@uncc.edu](mailto:jreece15@uncc.edu)) Don't worry, we have our own topics too. We look forward to seeing you.

Mark your calendars

Wed, February 26 @ 3pm or Thurs, February 27 @ 3pm. As much as we would have loved to see you in person, we understand that not everyone is able to attend or may prefer an alternative option. We offer two dates to ensure you have an opportunity to interact within the constraints of your schedule. Additionally, we will record both sessions to ensure we capture all questions and answers. Forums are expected to last an hour and a half.

February 26, 2025 @ 3pm -

<https://charlotte-edu.zoom.us/j/98846952797?pwd=ZttkhJGhIm64eaYtI1GMr6tacR4bqP.1>

Meeting ID: 988 4695 2797

Passcode: Glee

February 27, 2025 @ 3pm -

<https://charlotte-edu.zoom.us/j/99148986464?pwd=R51HLRj7ebfbmfgqSiCbsh2O5Te9th.1>

Meeting ID: 991 4898 6464

Passcode: Glee