

Open Forum – Fall 2024

September 25 & 26, 2024

Office of the Registrar



Note for those attending via Zoom: Please **mute your mic** when entering. Based on expected attendance numbers, please **use the chat feature** to ask any questions. Our teams are monitoring and answering or will present question to everyone if we need to further discuss. **Thanks for attending.** Also, **we are recording** to provide notes to those who are unable to attend.



Remember: we are recording only so that we can capture your questions and provide in the notes following the two forums.

Our Agenda

Welcome

- Administrative
- Enrollment & Student Services Team
- Graduation Services Team
- Records Team
- Scheduling & Registration Team
- Transfer Credit Team
- OneIT/Reg Team

When a student sends me an email then calls me two seconds later asking if I saw their email



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OneIT/Registrar is going last because they have a cool feature for you that we'll end on. So, stay tuned until the end.

Administrative

Dr. Jonathan Reece, University Registrar
Isaac Fite, Senior Associate Registrar
Jill Gosnell, Business Manager

Future Professional Licensure Location

In October 2023, the Department of Education published 88 FR 74568, entitled **Financial Responsibility, Administrative Capability, Certification Procedures, Ability to Benefit (ATB)**. In that publication, institutions are now required to **educate and ensure that students pursuing programs, that lead to licensure or certification, are able to utilize in the state they plan to work after program completion**. This requirement applies to undergraduate and graduate programs and became effective on July 1, 2024.

Students select their future licensure location at the time of admission and may choose any U.S. state, province, or territory. Students can update their future licensure location at any time, as they may not know where they plan to work until closer to the end of their program of study. A link to this student facing form is available on the Office of the Registrar forms page, which can be linked to from any departmental or informational web page. Below is the direct link to this form.

https://imaging.charlotte.edu/imagenowforms/fs?form=Licensure_Location

We want to extend our thanks to our partner offices for their help throughout this implementation process and especially to Steve Carter, Associate Director, Strategy Implementation & Reporting, who spearheaded this project.

Foundations for American Democracy

UNC System Policies Updates

- ❑ [400.1.5, Fostering Student Success](#)
- ❑ [700.10.1, Undergraduate Credit for Prior Learning](#)
- ❑ [700.1.1.2\[R\], Transfer Student Admissions](#)



Applies to all students, effective July 1, 2025

Many partner offices are looking at how this will happen. This new requirement affects everything from **general education** to **transfer credit**.

More to come as this unfolds at Charlotte and throughout the System

Administration

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Q: Is this for incoming freshmen in July 2025, or all students no matter classification?

A: We originally answered that this was for all students during the forum. As of yesterday (10/8), we discussed with other UNC Registrars and took a deeper look at the legislation & policy. This requirement applies to “students entering on or after July 1, 2025”. This lessens the immediacy a little.

Enrollment & Student Services Team

Hope Ringley, Assistant Registrar
Brandis Baines-Waiz, Student Services & Athletic Eligibility Specialist
Liza Lopes, Enrollment Support Specialist
Samantha Maynard, Enrollment Support Specialist

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Welcome...



Brandis Baines-Waiz – started June 2024

Student Services & Athletic Eligibility Specialist
704-687-5481

Student Services, General Information, Curricular Changes, NCAA Reporting, Data Integrity, Degree Verify (internal)

Whom Do I Contact?

<https://sites.google.com/a/uncc.edu/office-of-the-registrar-directory/>

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Brandis joined our office since our last forum to complete our team. (knock on wood, LOUDLY)
Brandis comes to us from the University of South Florida where she graduated and worked for 17 years in several positions....most recently as Academic Compliance Analyst in the Office of Decision Support.

Student Program Change

Effective September 18... *(last week)*

Change of Major/Minor process has been renamed to **Student Program Change** to be more inclusive of all the types of changes that can be made. You may still see the process referred to by its former name while we make the transition.

As part of this update, several enhancements to streamline and improve the process were made:

- ❑ **College Field Added:** A new field has been added to the email template to specify the college from which the request is submitted.
- ❑ **Certificate Field Added:** We have also included a new field to add or drop a certificate.
- ❑ **Effective Term:** This optional field has been added to indicate a specific term in which the student's program change should be processed.
- ❑ **Student Name:** This field has been separated into two fields, one for last name and one for first name.
- ❑ **Catalog Year:** This optional field will continue to be used only for those students who need to have their catalog year updated. If the catalog year is not changing, please leave this field blank.

If you work with students updating their program, you likely received this information in an email last week.

Student Program Change (Continued...)

Below, you will find the links to the updated documents and spreadsheets that will be utilized for this process, which includes the user guide, documents, and spreadsheets, etc.

- ❑ User Guide and YAMM Instructions
[https://docs.google.com/document/d/1rkzmmh_wtQqzi5dmdWeqOgc8AYblieC57gieYkfQEPwA/edit?usp=drive link](https://docs.google.com/document/d/1rkzmmh_wtQqzi5dmdWeqOgc8AYblieC57gieYkfQEPwA/edit?usp=drive_link)
- ❑ Email Template
[https://docs.google.com/document/d/19g3ruYBCOM-pMVinTAL8GbrmcMCGGlue-pi-bpLU0wU/edit?usp=drive link](https://docs.google.com/document/d/19g3ruYBCOM-pMVinTAL8GbrmcMCGGlue-pi-bpLU0wU/edit?usp=drive_link)
- ❑ Spreadsheet Template
[https://docs.google.com/spreadsheets/d/113PnaYm9rn4-ekrzigmRLZPPWV_UohlM5y1pyHUH_M/edit?usp=drive link](https://docs.google.com/spreadsheets/d/113PnaYm9rn4-ekrzigmRLZPPWV_UohlM5y1pyHUH_M/edit?usp=drive_link)
- ❑ List of Program Codes
https://docs.google.com/spreadsheets/d/1oGF16-YS_7t8v1vzLN_oW_rbpggREbaPU7pFLUGPIEA/edit?usp=sharing
 - *These program codes are effective for AY 2024-2025 and are subject to change.*

Please note that requests in the old format will no longer be accepted starting October 1st, 2024. Please familiarize yourself with the new process and make the necessary adjustments.

Q: For the new program change process, would you suggest we start a new sheet for change of majors, or could we update our current sheet with new titles and adding some columns? Our department is having a debate currently for which way would be better at both retaining information and also being clean. Just wanted to see if you had thoughts on what would be best.

A: That's been a common question, and we have left it up to the individual/department. Some have continued to use the same spreadsheet but create a new sheet within the same document with the updated columns.

Readmission Investments & Results

In the past 18 months...

- Increased our marketing and outreach by partnering with ReUp (*independent vendor*) along with Project Kitty Hawk or PKH (*UNC Systems initiative*) to target, contact and support adult students as they prepare to return to school in order to complete their degrees
- Redesigned our Readmission website with inviting imagery, smoother navigation and a more user-friendly format
- Worked with our Slate consultants and One IT partners to create a more efficient application review process
- In 2023 (Summer I & II and Fall 2023)***
 - 735 submitted applications for readmission**
 - 567 accepted / 42 denied**
- In 2024 (Summer I & II and Fall 2024)***
 - 882 submitted applications for readmission**
 - 599 accepted / 58 denied**

* This information collected in this report was determined using the following parameters:

- An application status of Awaiting Materials, Awaiting Decision, Awaiting Confirmation, and Decided
- An applicant type of Readmit
- Exist in the UNC Undergrad Admissions Round, or the Historical UNC Charlotte Undergrad Admissions Round
- 'Submitted' Applications are those where the student has paid the application fee



Enrollment & Student Services Team

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<https://readmission.charlotte.edu/>

Graduation Services Team

Tracy Beauregard, Assistant Registrar
Ingrid Hardy, Graduation Specialist
Hannah Ramey, Graduation Specialist

Fall 2024 Graduation Clearance Timeline

2nd Tuesday of Each Month	Graduation Services emails preclearance reports to academic departments to review students with an audit percentage less than 98% or equal to 99%
INITIAL REVIEW September 26	<p>Graduation Services sends an email to students confirming receipt of the graduation application and instruction to review their DegreeWorks audit. Students with an audit at 98% or 100% degree completion are considered pre-cleared for graduation. Students with an audit NOT at 98% or 100% require further review and consultation with an advisor.</p> <p>At this time, all substitution/waivers should be submitted by academic departments in order to meet degree clearance.</p>
COMPREHENSIVE REVIEW October 15	<p>Mid-term degree clearance reports from academic departments are due.</p> <p>At this time, Graduation Services needs a response from the academic department for each student on their degree clearance report(s) for every student not clearing.</p>
October 16	Graduation Services will inactivate the graduation application for the current term for students not meeting degree clearance at the comprehensive review deadline (mid-term). Students (cc: advisor) will receive an email notification and instructions to apply for a future graduation term. This will allow continuing students to enroll for Spring 2025 when registration opens on October 28.

Fall 2024 Graduation Clearance Timeline (Continued...)

FINAL REVIEW & DEGREE AWARDING December 16 (noon)	Grades Due
December 18 - January 27	Awarding period for students with audits at 100%.
January 6	Graduation Services will send an email out to the students (cc: advisors) whose audits are not at 100% and recommend consultation with their advisors. This gives students time to register for Spring 2025 before the add/drop date (January 21).
January 15	Must have approved grades for incompletes, education abroad, and official transcripts for Transient Study.
January 27	Census Date for Spring 2025 – deny Fall 2024 graduation to remaining students with audits not equal to 100%.

SSB9 Graduation Application

Fall 2024 graduation applications are exclusively through SSB9 - here's a rundown of what's new:

- Students must email Graduation Services (graduation@charlotte.edu) to make a change to their graduation application after submission. This includes:
 - Updating the graduation term
 - Updating diploma name and/or name for commencement program and announcement
 - Updating diploma address
- Curriculum updates are managed via reporting and it is not necessary to contact Graduation Services for these - our team will reach out if there are any questions.
- Late graduation applications - students must email Graduation Services - we will instruct them to apply for a future term and notify us when they've done so. We then backdate the application to the current term and document the request.

Q: When will the Summer 2025 application open?

A: Summer 2025 will open 2/1/2025.

Q: Will multiple graduation applications be open at the same time? (i.e. Summer 2025, Fall 2025).

A: There will be overlap - Fall 2025 will open 10/1/2024 and Summer 2025 will open 2/1/2025. Graduation Application Dates are at this link:

<https://ninercentral.charlotte.edu/grades-transcripts-graduation/graduation/>

Q: The student has 2 programs. Could something be added in the graduation application to show they need an application for each program as well as both programs need to be complete to graduate?

A: This is the baseline graduation application, and we have no ability to add text instructions to manipulate anything about this. The place where we've put all this information is on that Niner Central graduation page.

SSB9 Graduation Application

Where can a student verify they have submitted their graduation application?

- The Acknowledgement page confirms the graduation application was submitted successfully.
- Review the Pending Graduation Applications in the header of the [Degree Works](#) audit.
- MyCharlotte → Student Self Service (Quick Links) → View Graduation Application link on student landing page - also viewable via the Student Profile.
- Graduation Services sends a confirmation email after the online graduation application deadline has officially closed for the term. **Update in progress to auto-send email confirmation the day following submission.**

Please refer students to the:

Graduation - Niner Central webpage: <https://ninercentral.charlotte.edu/grades-transcripts-graduation/graduation/>

Diplomas - Niner Central webpage: <https://ninercentral.charlotte.edu/grades-transcripts-graduation/diplomas/>

Graduation Application Submission Walkthrough

Graduation Services Team

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A demo walkthrough was provided during the forum. If you were unable to attend and would like to get a quick walkthrough, please reach out to graduation@charlotte.edu.

New Training! Navigating Substitutions and Waivers in DegreeWorks

Designed for academic advisors, faculty, and administrative staff, providing in-depth guidance on managing course substitutions and waivers. Participants will learn how these exceptions support academic advising and streamline graduation clearance processes, ensuring accurate representation of students' academic plans in DegreeWorks.

Fall 2024 Sessions

- Tuesday, September 24th, 11am-12pm, via Zoom
- Wednesday, November 6th, 2pm-3pm, via Zoom

Register in the Learning & Development Portal - <https://charlotte.csod.com/>



Summer Commencement 2025

Starting in Summer 2025, Charlotte will add a summer commencement.

This new addition has been shared with College Deans last week and we wanted to give you an early notice if you have not already heard.

Summer 2025 – Saturday, August 9 @ 11am (tentative)
Future summer commencements are planned for Fridays.

Note: This may require alterations to the summer schedules as outlined in the five-year calendar. More information soon.

Graduation Services Team

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Update from the Commencement Office: 10am for August 2025 is tentative. Commencement Committee is looking at 11am so that training for faculty marshals can take place prior to the ceremony.

This will this be available for grad students too.

Records Team

Danielle Thorpe, Assistant Registrar
Lesley Soriano, Records Specialist
Brittanae Taylor, Records Specialist

Transcript Withholding

Transcripts



Effective July 1, 2024...

Federal Legislation went into effect that restricts institutions from holding an official transcript for **debt owed to the university**. Charlotte no longer restricts students from requesting an official transcript if they have a balance on their student account.

Website language was updated to remove references to transcript holding for financial reasons. This does not change transcript holds for other reasons.

Academic Standing Policy Update

Effective June 2024...

Academic Standing Policy vocabulary was updated. Previously, **Good Academic Standing Warning** was used to reference students meeting the overall cumulative GPA, but performed below a 2.0 GPA or below $\frac{2}{3}$ ratio of earned to attempted hours for the semester. The 'Good' and 'Warning' were considered confusing for students.

Is this a warning or am I good?

The policy change was to drop the word 'Good'. Now the policy references **Academic Standing Warning**. This necessitates some changes to student communications. We wanted to make you aware in the event you have conversations with students or send additional communications.

Spring 2024 End-of-Term Student Statistics

Academic Records Notation	Initial Count	Current Count
Chancellor's List	4,256	4,278
Dean's List	4,609	4,636
Academic Suspension	451	295
Academic Probation	605	484
Academic Standing Warning	1,221	1,221

* Suspended Academic Reinstated count at 138 for start of Fall 2024 Term

What's to Come?

Academic Suspension Appeal Tool Enhancement:

“Reconsideration” Button

- GO LIVE: Spring 2025 Academic Suspension Appeal process
- We will replace the manual forwarding of 2nd department appeal reviews. Everything will stay within the tool.
- Currently going through extensive testing.

Chancellor's & Dean's List Awareness:

- Digital Signage
- Text messages
- Emails
- Raffles
- Social media
- Many more ideas.....



Records Team Wrap Up

How to contact us:
Records-group@charlotte.edu

We welcome feedback:
Process improvements – our main goal

Plan a visit:
Trainings, presentations, Q&As



Scheduling & Registration Team

Monique Wilson, Assistant Registrar
Katie McCadden, Scheduling & Registration Specialist
Kacey Cordell, Scheduling & Registration Specialist

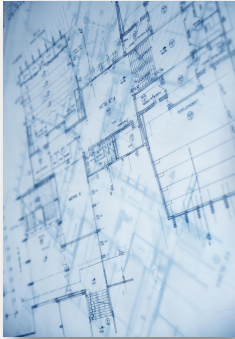
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What does our team do?

- Final exam schedule
- Academic calendar
- Registration
- Banner catalog maintenance
- Academic room scheduling
- Banner Section Building Training
- Bulk advising holds
- Time ticketing & priority registration
- Course schedule
- Special Populations (UNC Online Language Exchange-LX & Elementary Mathematics Add-On Licensure; Inter-institutional; Senior Citizen Audit; ROTC; Greater Charlotte Consortium; Passport; Early College-CEEC & CTEC; Visiting Students and Non-Traditional Verifications)

Optimized Room Scheduling – Spring 2025

Spring Schedule – Public on September 30



What is different

- General Purpose Classrooms (*UNC System Office refers to as 110 rooms*) are being assigned by the Office of the Registrar

What has not changed

- Other room assignments not designated General Purpose Classrooms continued to be preassigned

What's Next

- We hope this results in better room utilization rates
- We plan to host an After-Action Review (AAR) to listen to your compliments and areas for improvement

- Please know that this is our first attempt at optimizing rooms. We will make mistakes.
- Also note that we are working under the assumption that what was provided to us was a completed schedule.
- Changes after optimization could upset the balance, but we also are aware that changes through add/drop have been a staple of Charlotte's operation.

Optimized Room Scheduling – Spring 2025

Helpful Links – All links can be found [here](#)

[Section Building Training Manual](#)

(last updated: July 2024)

[Active Learning Classrooms](#)

(last updated: May 1, 2023)

[Standard Meeting Patterns & General Guidelines](#)

(last updated: January 19, 2022)

[Standard Classroom Features](#)

(last updated: June 1, 2023)

[Non-Standard Classroom Features](#)

(last updated: July 11, 2023)

[Policy: Class Scheduling Guidelines & Classroom Utilization](#)

(last updated: September 27, 2018)

[General Purpose Classrooms](#)

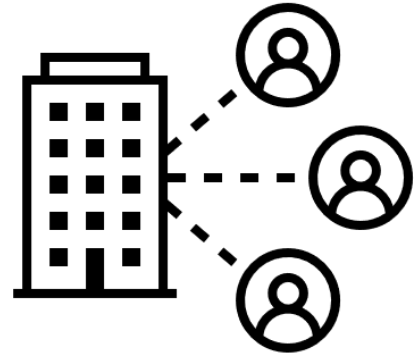
(last updated: November 14, 2023)

[Neighborhoods](#)

(added April 11, 2024)

[Frequently Asked Questions](#)

(last updated: May 2, 2024)



Scheduling & Registration Team

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- These are some resources that we mentioned last spring, but wanted to provide again one more time.
- For questions about your schedule or the schedule building process, email regscheduling@charlotte.edu

Summer 2025 – Schedule Building

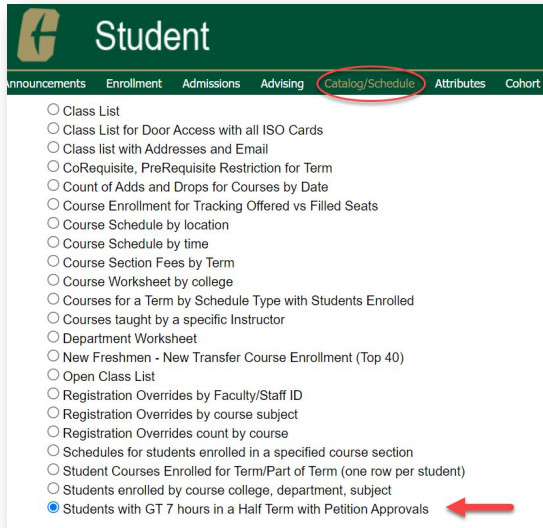


Begins Monday, October 14

- Summer Programs will send a detailed memo prior to this date.
- Section Building training will be available for new schedule builders and refresher training will be available for current users.

The date and time for these training sessions is forthcoming.

Summer 2025 – Greater than 7 credit hours in half term



Departments are encouraged to monitor the registration for students who have registered for more than 7 hours in a summer half term.

• What you can do:

- Run the **Students with GT 7 hours in a Half Term with Petition Approvals** report, in [Report Central](#), frequently after Summer registration has begun to monitor students who are not in compliance. Students who are not in compliance and have not received approval via petition, will be dropped post add/drop deadline for the term.

Scheduling & Registration Team

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- Remember to advise students of this important university policy during NSO and one-on-one advising sessions.
- New! Just before registration begins for Summer/Fall 2025, students will receive a notification in MyCharlotte regarding the 7-hour limit in an effort to reduce the number of violations.
- We have also modified our direct email to students, who are not in compliance, to include adjusting their schedules as a "next step" before seeking a Registration Hour Overload petition.
- Hopefully, this will offset the number of overload petitions submitted so they can be processed in a timely fashion.

Transfer Credit Team

Dr. Jonathan Reece, University Registrar
Catherine Daniels, Transfer Credit Specialist
Jasmin Lynwood, Transfer Credit Specialist
Liza Lopes, Enrollment Support Specialist

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Helpful info on who to contact:

transfercredit@charlotte.edu (comes to Jasmin & Catherine - newly admitted/incoming/current applicant populations)

transfer-credit-group@charlotte.edu (comes to Jon, Liza, Jasmin, & Catherine best for general transfer inquiries and continuing populations)

DegreeWorks questions can come to our team but are often better suited by utilizing the TeamDynamix system to create a ticket as some inquiries are systematic and the DW team handles in an IT like capacity. If the DW team determines it is for transfer credit specific, they will route directly to us to handle.

General Education Attributes

LAH (*Local Arts & Humanities*)

GAH (*Global Arts & Humanities*)

LSS (*Local Social Science*)

GSS (*Global Social Science*)

Theme attributes have now been added to DegreeWorks audit, as a hidden requirement. This is primarily **helpful for transfer and readmitting students**, indicating courses that might not directly equate to a 15xx course, but meet the theme requirements. Courses appropriately slots into requirements based on these attributes.

For courses that we've updated since this transition, these attributes will also be visible in the Transfer Credit Advisor.

General Education Exemptions

North Carolina Community Colleges – AA, AS, AFA, & AE
Receives an automatic general education exemption



Comparable Associate Degree Institutions

Other institution awarded associate degrees are individually compared to our general education curriculum. If they are determined to be equivalent, the degree and institution is added to the Registrar website. Future transfer students, with that degree from that institution, will automatically receive the general education exemption.

Current List: <https://registrar.charlotte.edu/comparable-associate-degree-institutions/>

A practice/procedure document is currently drafted that will guide how institutional associate degrees will be reviewed and general education exemption applied, if approved.

AAS degrees remain limited to 2+2 programs and contingent on students remaining in pursuit of their 2+2 program.

Q: How are AAS degrees for 2+2 program in Child and Family Development treated for purposes of INST 1111 exemptions? Has that changed at all?

A: With AAS degrees and 2+2 programs, if a student comes in with the corresponding AAS degree and confer date, we do grant a general education exemption, as outlined within articulation agreements. CHFD has not changed as this is still the practice. If you find that a student did not initially have that exemption granted, advisors can reach out to our team to review and ensure that is added/confirmed. The 2PL2 attribute is not added initially at time of transfer credit articulation but if advisors confirm, we do proceed with that process.

We are happy to have a conversation or email exchange with specifics if further clarification is needed as 2+2 are unique but hopefully that does clarify in the meantime.

Note (added after the forums): Please reference the articulation/bi-lateral agreement database to ensure your program's agreement(s) remain up-to-date. If you find that an agreement is missing, please send us a copy so that we might add to our database. The Office of the Registrar maintains these agreements on behalf of Academic Affairs. We are asking colleges and departments to review their agreements and ensure they align with Charlotte's bi-lateral agreement policy

(<https://provost.charlotte.edu/policies-procedures/academic-policies-and-procedures/establishment-and-review-bilateral-articulation>).

Quarter Hours to Semester Hours Conversion Update

1 quarter hour = .67 semester hours

A typical course in this model would be 5 quarter hours = 3.33 semester hours

Prior to this semester, this 5 quarter hour course would equate to 3 semester hours (*loss of .33 semester hours*)
Starting fall 2024 (post-census), this 5 quarter hour course now equates to 3.33 semester hours

We rounded down for a few reasons, primarily calculation issues in the degree audit and we did not want to give more credit than they earned either by rounding up.

This was primarily driven by student (*and parent*) complaints that they are being penalized for transferring from a former quarter-hour institution and Charlotte's desire to be transfer friendly.

- There are some requirements in the audit that look for the actual course, regardless of credit hours. Less often, but some requirements require a specific credit hour in order to be met.
 - For simple course requirements, a student taking a 2-quarter hour equivalent to WRDS 1103 (*equates to 1.33 semester hours*) will be met.
 - For a course with a credit requirement (*assuming 3 credits for this example*), a student taking a 2-quarter-hour course (*equates to 1.33 semester hours*) will still require additional credit to satisfy. That was the case previously under our round-down practice and remains the same under this new change. With this change, they only need an additional .67 credit hours versus 1 credit hour.

New Transfer Credit Solution – Projected Go-Live: Nov 12

Our Parchment/Smart Panda solution called ‘Raptor’ is being implemented and we hope to begin using in November for our fall 2025 applicants. We have successfully integrated with Banner, ImageNow, and Slate. We are now working on the nuances and new functionality associated with our new solution.



Relying on data entry of each course at each institution will hopefully be a thing of the past soon enough. We will be able to focus our efforts on more proactive actions related to transfer articulation.

Transfer Credit Team

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Domestic college transfer articulation is just the first step. This tool has many other additional applications that we will be exploring after this initial phase.

The solution uses OCR (Optical Character Recognition) to scan transcripts and capture courses, terms, institutions, degrees and more.

Note: Spring 2025 will be handled similarly as in the past, performing manual data entry.

Post Forum Note: The technical connection between Raptor and Banner is taking longer than anticipated. The go-live date is now in a questionable status. We remain optimistic but are experiencing some anxiety.

OneIT/Reg Team

Jessica Miller, Technology Support Manager
Elizabeth Mullis, Systems & Process Integration Specialist
Ryan McAllister, Systems & Process Integration Specialist
Brandon Harvey, Technology Support Analyst

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RegistrarTechSupport-group@charlotte.edu

TeamDynamix Tips

The screenshot shows the University of North Carolina Charlotte client portal. The top navigation bar includes links for Home, Students, Faculty & Staff, System Status, **Services** (highlighted with a red circle), and Knowledge Base. Below the navigation bar, there are four main help categories: Students Help, Faculty & Staff Help, View My Tickets, and Submit a Help Ticket. The Services section is expanded, showing Service Desk Information (Phone: 704-687-5500, Fall Hours: M-Th 7:30 AM - 9:00 PM, F 7:30 AM - 5:00 PM, Sa-Su 12:00 PM - 5:00 PM), Walk Up: Hours of Operations (Atkins Library, 140C; Woodward Hall, 313), Remote Support, Can't login to NinerNET?, Microsoft Office, and Common Links (Software Downloads-Personal Device, NinerNET Password Reset, Report Suspicious Emails, 24/7 Canvas Support, Common Forms, Zoom Phone Request).

TeamDynamix Tips

Click **Search** to search for a specific service.
Click **My Recent** to find services that have been recently used.



TeamDynamix Tips

Click **Add to Favorites** to save frequently used services.
<https://services.help.charlotte.edu/TDClient/33/Portal/Home/?ToUrl=>

Service Catalog / [University Systems](#) / [Student Information Systems](#) / DegreeWorks

DegreeWorks

Description

Service that offers a web based planning tool to help students and advisors monitor student progress toward degree completion. Transfer Equivalency Self-Service is a module of DegreeWorks that allows potential transfer students to check courses from other institutions and how they might count towards graduation requirements at UNC Charlotte.

[Office of the Registrar DegreeWorks site](#)

- Request Service
- Share
- Add to Favorites**

TeamDynamix Tips

Click **My Favorites** to view the list of your favorite services.

The screenshot shows the TeamDynamix interface. At the top, there is a navigation bar with links: Home, Students, Faculty & Staff, System Status, **Services**, and Knowledge Base. Below this is a secondary menu with links: Ticket Requests, **My Favorites** (circled in red), My Recent, My Approvals, Services A-Z, and Search. The main content area is titled "My Favorite Services (10)". It lists three services:

- Academic Petition**
[Service Catalog](#) / [University Systems](#) / [Student Information Systems](#)
Student academic exception system
Favorited on Mon 4/15/24 3:50 PM
- Appeals System**
[Service Catalog](#) / [University Systems](#) / [Student Information Systems](#)
Academic appeal system
Favorited on Wed 4/3/24 11:47 AM
- Banner - Student**
[Service Catalog](#) / [University Systems](#) / [Student Information Systems](#)
Banner ERP module that supports Student related academic processes.
Favorited on Thu 5/23/24 9:53 AM

DegreeWorks Sport Search

Users now have the ability to use the **Advanced Search** to search for **students in a specific Sport**. This filter may be used in conjunction with the 'Curriculum' search parameters.

The image shows a 'Find Students' search modal window. The modal has a title bar with a close button (X) and a 'Clear' button. The search criteria are organized into sections: 'Personal Information' (Student ID, First/middle name, Last name), 'Curriculum' (Degree, Level, Classification, Catalog year, Major (0/277), Minor (0/87), College (0/12), Concentration (0/408), Program (0/697), Student type (0/15)), and 'Search by Sport' (Sport (0/23)). The 'Advanced search' link in the background is circled in red, and the 'Sport (0/23)' dropdown in the modal is also highlighted with a red box. At the bottom right, there are 'Clear', 'CANCEL', and 'SEARCH' buttons.

Advisor Dashboard

We would like to introduce you to the **new Advisor Dashboard!**

Search: 800490049 - OR - NinerNet

Term: Fall 2023 Course to Display: Courses - Term Sort

Submit Reset

CONFIDENTIAL

University ID: 801 Name: I
NinerNet: Email: @uncg.edu
Pronoun: she, her, he, hers, herself

Advisors Admissions Courses Course Overrides

Term	Course	Section	CRN	Title	Credit Hours	Level	Grade	Repeat	Academic Integrity	Attributes	Institution
Fall 2024 - Full Term	ITIS 3130	091	11300	Human-Centered Computing	3.000	UG					UNC Charlotte

- All Course information by Term sort
- All Course information by Alpha sort
- UNC Charlotte credit
- Transfer credit (*both Charlotte credit and Transfer Institution credit*)
- Course attributes
- Advisors, by term
- Curriculum, by term
- Credit Hours, GPA, Academic Standing
- Student Attributes, by term
- Test Scores

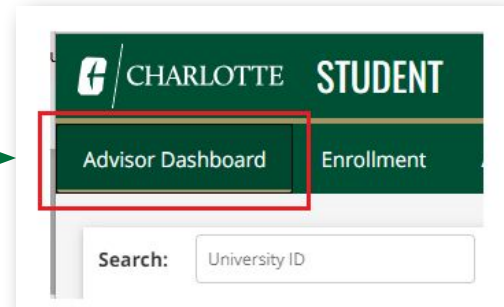
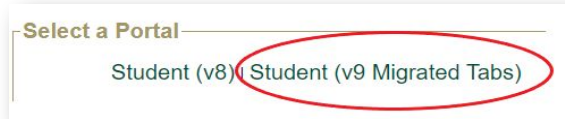
OneIT/Registrar Team

UNIVERSITY OF NORTH CAROLINA
CHARLOTTE

We hope you are as excited about this new dashboard as we are.

Advisor Dashboard

- Access is granted to users with Advisor Access
- Advisor Dashboard is located in Report Central
- Select the **Student (v9 Migrated Tabs)** portal link
- You'll see the **Advisor Dashboard** tab



THANK YOU to the OnelT Data & Analytics Team for helping us get this created!

Q: Our faculty advisors do not have access to Report Central. Can they request it?

A: If you're having issues accessing the student tab and Report Central, there are a couple things that you can try. If access was only granted to users who currently have advisor access to systems, for example, if someone has access to DegreeWorks, then they'll have it. If they do not have access to something like DegreeWorks, then they will not have access to this advising dashboard. But if they do have that kind of access, we're finding that users may need to clear their cache and cookies. But if not, just email our Reg support team and we are happy to look at it. In some cases, it might be that we need to request that you enter a ticket to OnelT to grant access, but we can work through that.

Another possibility is that the confidentiality training hasn't been completed. This will need to be completed before access is granted.

Did you want to know?

Probably not, but sharing anyway

Transient Study Trends

Experience: The Office of the Registrar felt like there were a lot more transient study petitions submitted and approved this past year.

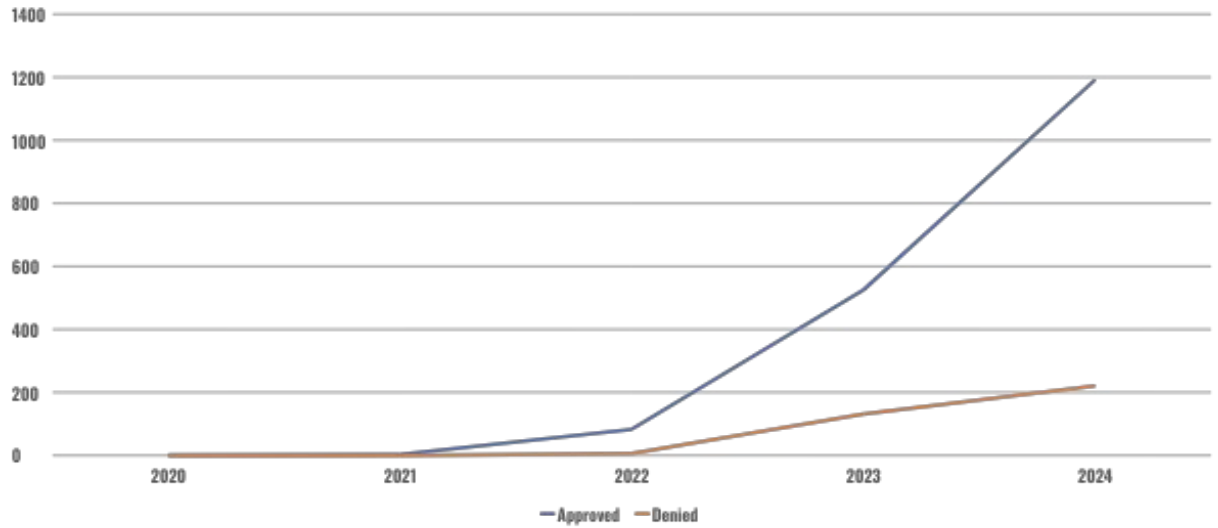
Hypothesis: Transient study submissions and approvals have increased.

Removed student-initiated, cancelled petitions and those that we never received a transcript and thus designated as “**not processed**”.

Note: The transient study petition didn't go-live until 2022, so data prior to 2022 is sketchy. And as such, its hard to see trends in just two years.

Transient Study Trends

Summer



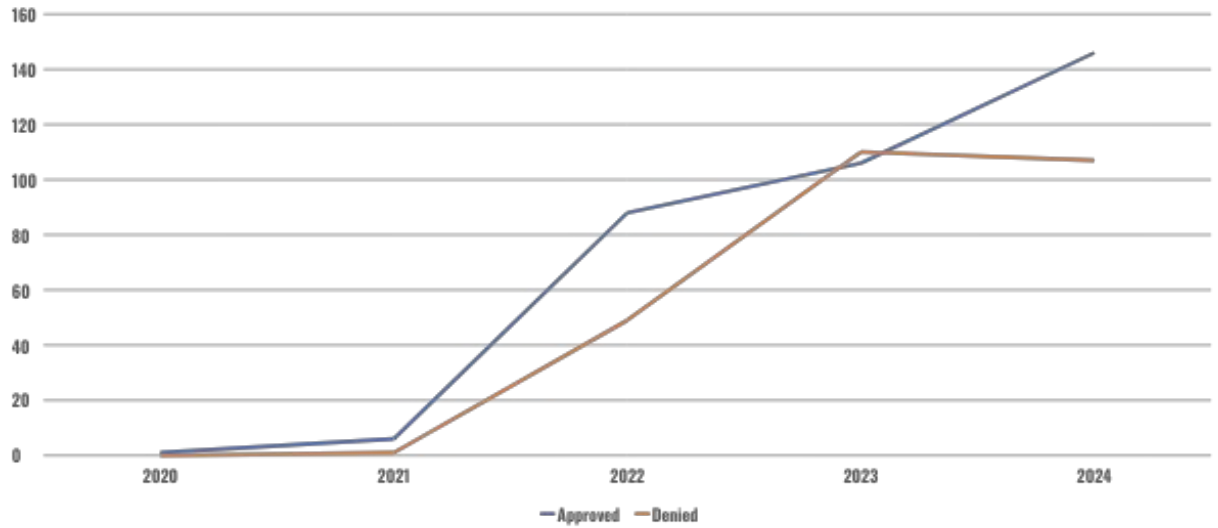
Administration

Analysis performed by:
Chinmay Hasabi, Graduate Assistant

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Transient Study Trends

Fall



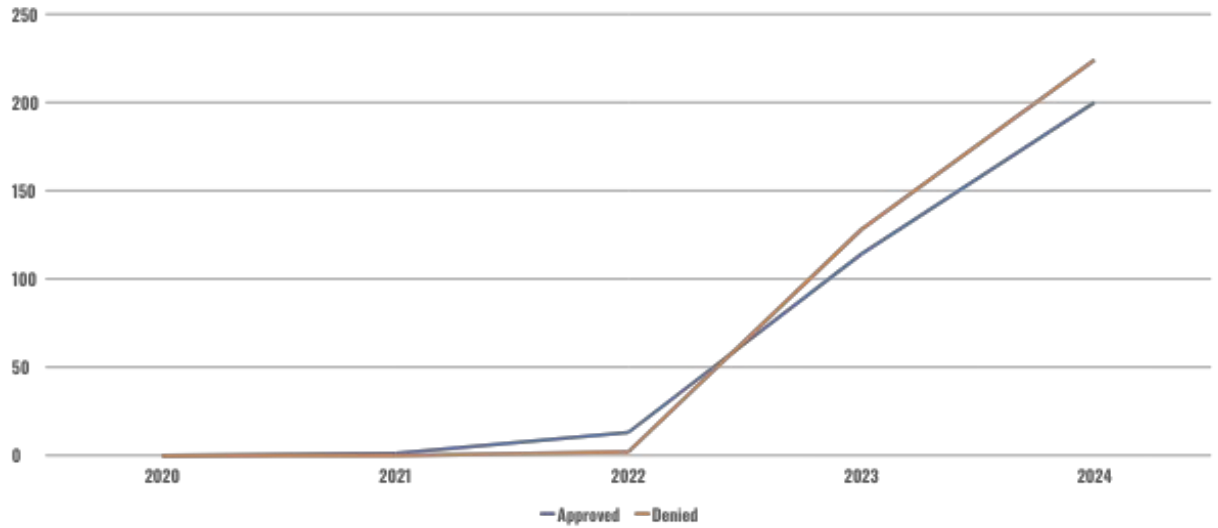
Administration

Analysis performed by:
Chinmay Hasabi, Graduate Assistant

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Transient Study Trends

Spring



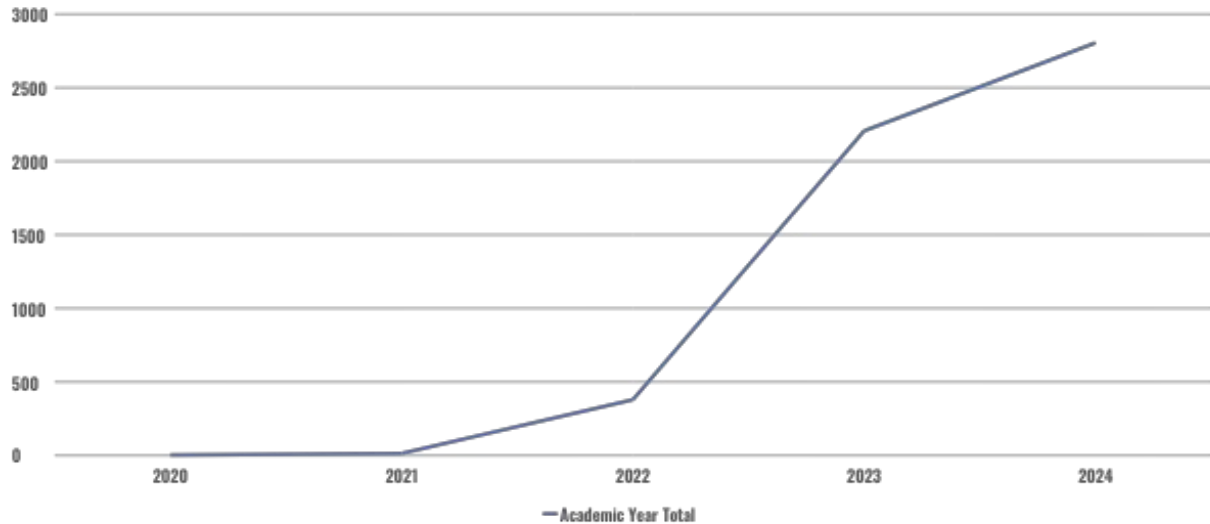
Administration

Analysis performed by:
Chinmay Hasabi, Graduate Assistant

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Transient Study Trends

Total Petitions (any action)



Administration

Analysis performed by:
Chinmay Hasabi, Graduate Assistant

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- So, I think we've proven there are a lot more requests being submitted.
- I think its safe to say we've allowed more students to pursue transient study also.
- If you're interested in a deep dive for your particular college, we can do that.
- We just didn't have time before this forum to provide this time around.

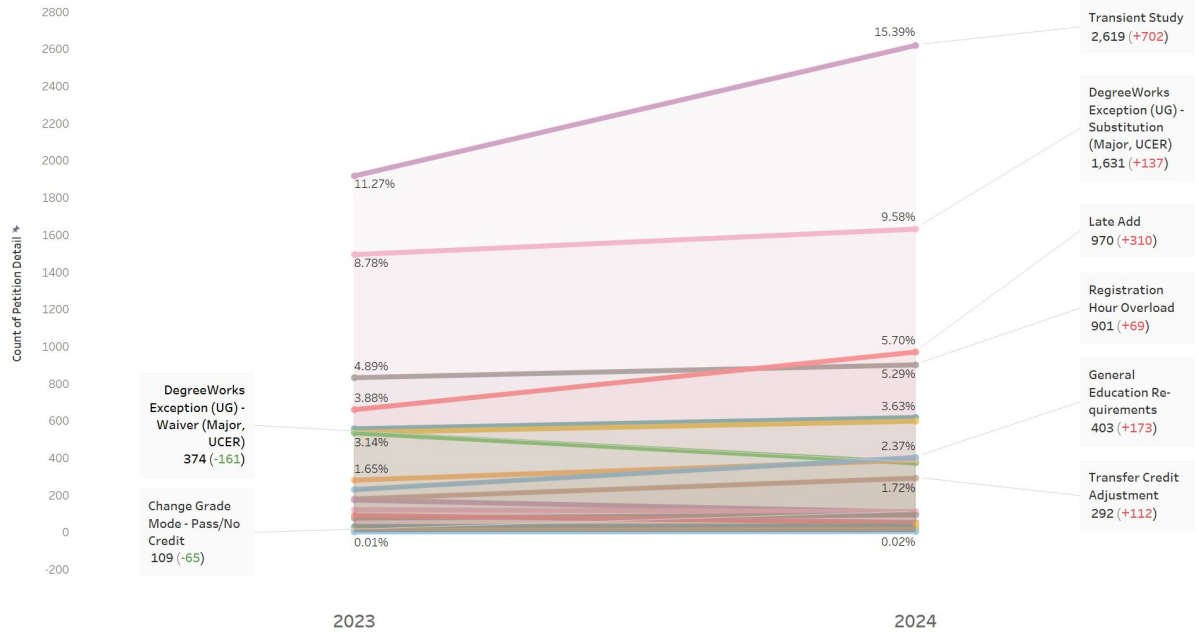
- **Note: TS requests can be cancelled if the student changes their mind or is not able to attend the school/term listed on the request. We have students that submit three or four requests for the same term but at different schools. Those requests will stay in the processing queue until we get a transcript or they expire at the one-year mark.**

Academic Petitions

Calendar Year to Date (9/24/2024)

2023 | 2024
 7,741 | 9,276
 +1,535
 (▲ 19.82%)

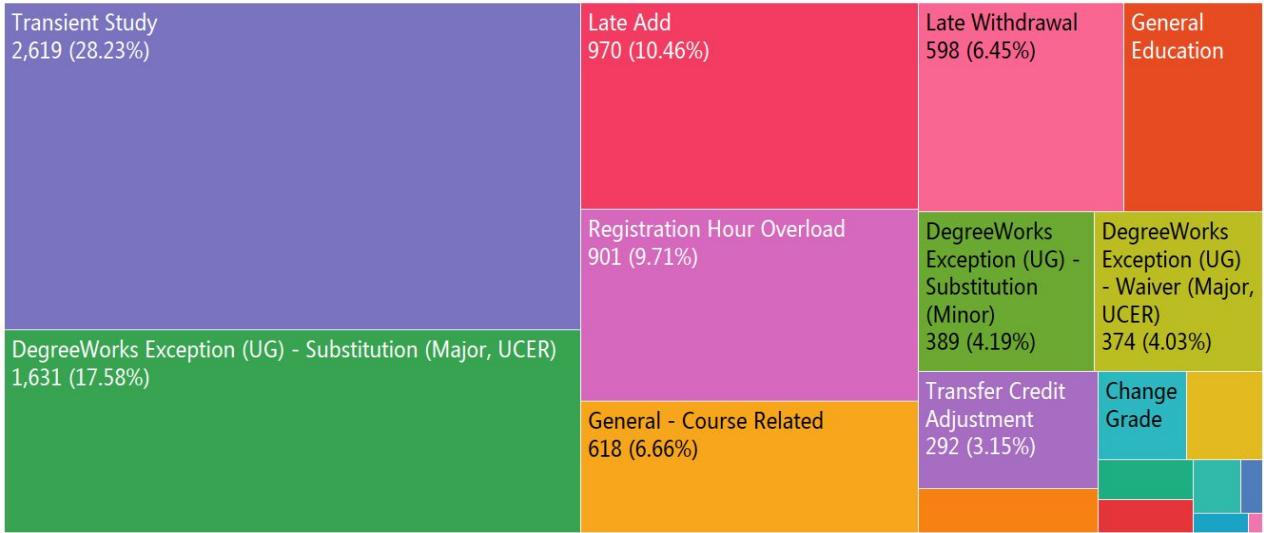
Petition Type	CY	
	2023	2024
Transient Study	1,917	2,619
DegreeWorks Exception (UG) - Substitu..	1,494	1,631
Registration Hour Overload	832	901
Late Add	660	970
General - Course Related	557	618
Late Withdrawal	537	598
DegreeWorks Exception (UG) - Waiver (..	535	374
DegreeWorks Exception (UG) - Substitu..	281	389
General Education Requirements	230	403
Transfer Credit Adjustment	180	292
Change Grade Mode - Pass/No Credit	174	109
General - Non Course Related	122	111
DegreeWorks Exception (UG) - Waiver (..	77	94
Dean of Students Use Only	91	53
Change of Grade Mode - Audit	31	35
Graduation/Commencement		44
Waive Forgiveness Policy	12	16
Academic Honors Graduation with Disti..	9	15
Military Leave of Absence	2	4
Grand Total	7,741	9,276



The trends of count of Petition Detail and % of Total for CY (Date) Year. Color shows details about Petition Type, count of Petition Detail and % of Total. The view is filtered on % of Total, which keeps non-Null values only.

Academic Petitions

Calendar Year to Date (9/24/2024)



Petition Type, count of Petition Detail and % of Total. Color shows details about Petition Type. Size shows count of Petition Detail. The marks are labeled by Petition Type, count of Petition Detail and % of Total. The data is filtered on CY, which keeps 2024.

Wrap-Up

Your time!

Need a Registrar?

If you have questions or suggestions for the Office of the Registrar, feel free to request a visit from a member of our team at your next departmental meeting.

- We can speak to any questions related to scheduling, registration, graduation, or anything else.
- We are always open to hearing any ideas, suggestions, or departmental needs you might have.
- We can provide departmental specific training on various Registrar topics.



**OneIT
Faculty
Advisors/Coordinators
Department Chairs
Associate Deans
Niner Central
Partner Office Staff**

We cannot accomplish what we do without your assistance.

