

IMPORTANT DATES

- October 2:** Last day of classes for first half term
- October 3-4:** Reading day for first half term
- October 7-8:** Final exams for first half term
- October 11:** Final grades due by noon for first half term
- October 11:** Unsatisfactory mid-term grades due on the web by noon for full term
- October 12:** Student recess-no Saturday classes
- October 14-15:** Student recess-no classes
- October 15:** Optional reschedule date for possible interruptions
- October 15:** Unsatisfactory mid-term grade notices emailed to students for full term
- October 16:** First day of classes for second half term
- October 17:** Last day to change grade type (P/NC or audit) for full term
- October 17:** Last day to withdraw from a course(s) for full term; grades subject to withdrawal policy
- October 17:** Last day to change or opt-out of grade replacement for full term
- October 17:** Last day to add, drop a course (s) with no grade for second half term
- October 18:** Grade replacement auto selection process run for second half term
- October 28:** Registration for spring 2025 begins

BATCH ADVISOR CHANGES

We now have the ability to assign, replace, end and delete advisors based on degree, field of study, sport, department or college in Banner. An Excel file is no longer required unless a specific list of students need to be updated. For more information visit our website:

<https://enrolltech.charlotte.edu/advisor-batch-uploads/>

SPRING 2025 SCHEDULE OF CLASSES is "LIVE"

The [Spring 2025 Schedule of Classes](#) is now available for review and schedule planning.

SUBSTITUTIONS/WAIVERS

Please update Graduation Services with authorized sub/waiver submitters - new advisors, program directors, etc. [Email graduation@charlotte.edu](mailto:Email_graduation@charlotte.edu).

- Graduation Services may request comment or reach out for clarification on a sub/waiver request - please respond promptly!

Comprehensive Review of Fall 2024 graduation applications is underway. Please review students in your major, minor or certificate programs that are NOT at 98%. Visit the [Graduation Timeline and Information web page](#) for important deadlines and how to pull preclearance reports on demand via Report Central.

Number of undergraduate DegreeWorks audits not equal to 98% or 100%, for fall 2024 graduation applicants (as of 9/30/2024).

College	Count
College of Arts + Architecture	08
Bellk College of Business	38
Cato College of Education	43
College of Computing & Informatics	09
William States Lee College of Engineering	22
College of Health & Human Services	38
College of Humanities & Earth and Social Sciences	183
College of Science	29
Grand Total	370

ACADEMIC SPACE RESERVATIONS (PRIOR TO ADD/DROP)

We want to make you aware of a change to the room reservation processing window, for requests made to Conferences, Reservations, & Event Services (CRES), effective with the Spring 2025 term. These changes are applicable only to academic classrooms.

- CRES can continue processing **academic department** room reservation requests leading up to the add/drop deadline for the term, but these are still tentative and subject to change.
- CRES will now process classroom reservations for **student and non-academic** room requests after the add/drop deadline. As our class and student numbers continue to increase, we need access to as many classrooms as possible until that point. (*400+ initial/change requests in fall/spring terms leading up to add/drop*)
 - If the student/external group requestors wish to appeal that stance, they can appeal directly with our [scheduling/registration team](#).
- For **all requests** (*student, academic department, external groups*) we are asking that single use and/or recurring requests end on Reading Day for fall/spring terms and the last day of class for summer terms. This is to ensure those spaces are available for exam scheduling, an independent room assignment process whereby academic space is needed for extended meeting periods to accommodate final exams and ensure noise levels remain optimal for examinations.

NEW CHANCELLOR'S AND DEAN'S LIST AWARENESS

We are excited to share new efforts on raising awareness and finding ways to celebrate the accomplishments of our students. Please note that the Records team plans to run the Chancellor's and Dean's List process on January 15, 2025. At that time our website will go live, with the list of names, and our student population will be communicated with. Recipients will still receive a letter in the mail from either the Chancellor or Deans, but in addition to, please see below our new, added forms of celebrating and communicating:

Going Live Fall 2024:

- Digital Badge (term/year) - for personals signatures, LinkedIn etc
- Digital Signage/Marqueses around campus (run from 1/15/25 to 1/31/25)
- Celebratory text messaging
- NinerInsider/UCOMM social media outlets (two appearances)

In Addition to - Going Live Spring 2025:

- Celebratory email with coupon from bookstore