

IMPORTANT DATES

September 2: Labor Day - University closed

September 4: Unsatisfactory web mid-term grading access available for first half term

September 4: Last day of classes for mini-fall term

September 5: Reading day for mini-fall term

September 6: Final exams for mini-fall term

September 9: Final grades due by noon for mini-fall term

September 10: Unsatisfactory mid-term grades due on the web by noon for first half term

September 11: Unsatisfactory mid-term grade notices emailed to students for first half term

September 13: Early alert deadline

September 13: Last day to change grade type (P/NC or audit) for first half term

September 13: Last day to change or opt-out of grade replacement for first half term

September 13: Last day to withdraw from a course(s) for first half term; grades subject to withdrawal policy

September 19: Deadline for all students to apply for December 2024 graduation

September 25: Faculty final web grading access available for first half term

September 27: Unsatisfactory web mid-term grading access available for full term

September 30: Spring 2025 schedule of classes available on web

September 30: Student registration appointment times available on web

GRADUATION TIMELINE AND INFORMATION FOR FALL 2024

Visit our website for Fall 2024 graduation timeline and information. - [link](#)

WHO ARE YOU GOING TO CALL? HOW CAN WE HELP?

Search by expertise or individual:
<https://registrar.charlotte.edu/contact-us/registrar-specialist-directory>

NEW TRAINING! NAVIGATING SUBSTITUTIONS AND WAIVERS IN DEGREEWORKS

This training is designed for academic advisors, faculty, and administrative staff, providing in-depth guidance on managing course substitutions and waivers. Participants will learn how these exceptions support academic advising and streamline graduation clearance processes, ensuring accurate representation of students' academic plans in DegreeWorks.

Visit the [Learning & Development Portal](#) to register for an upcoming session - **Tuesday, 9/24, 11:00am - 12:00pm** or **Wednesday, 11/6, 2:00pm - 3:00pm**

DID YOU KNOW?

Non-Standard Meeting Patterns for Courses

Courses scheduled at non-standard times will be processed on a “space available” basis, **AFTER** conforming courses have been scheduled. The Office of the Registrar has begun enforcing this policy and assigning rooms for courses with non-standard class times *after* all courses at standard times are assigned rooms.

Prime Time vs. Non-Prime Time

A minimum of 40% of classes must be scheduled during non-prime time. Non-prime time is defined as classes starting before 9:05 a.m. and late afternoon classes with start times at or after 2:30 p.m. This portion of the policy is enforced by your College's Associate Dean.

QUARTER HOURS TO SEMESTER HOURS CONVERSION UPDATE

Some institutions operate on a different calendar than Charlotte. Students studying in a quarter calendar system are calculated differently than those studying in a semester calendar system, similar to Charlotte's. The conversion from quarter hours to semester hours looks like this:

$$1 \text{ quarter hour} = .67 \text{ semester hours}$$

$$\text{A typical course in this model would be } 5 \text{ quarter hours} = 3.33 \text{ semester hours}$$

Previously, our Charlotte practice was to round down when performing this calculation. In the example above, the 5 quarter hours course would have only equated to 3 semester hours at Charlotte. This resulted in a loss of credit hours for many students, as these point variations can add up. We rounded down for a few reasons, primarily calculation issues in the degree audit and we did not want to give more credit than they earned either. Starting this month, we will begin equating to the actual decimal equivalency. This has been tested. There are some requirements in the audit that look for the actual course, regardless of credit hours. Less often, but some requirements require a specific credit hour in order to be met.

- For simple course requirements, a student taking a 2-quarter hour equivalent to WRDS 1103 (*equates to 1.33 semester hours*) will be met.
- For a course with a credit requirement (*assuming 3 credits for this example*), a student taking a 2-quarter-hour course (*equates to 1.33 semester hours*) will still require additional credit to satisfy. That was the case previously under our round-down practice and remains the same under this new change. With this change, they only need an additional .67 credit hours versus 1 credit hour.

This is primarily driven by student (*and parent*) complaints that they are being penalized for transferring from a former quarter-hour institution and Charlotte's desire to be transfer-friendly.