

#### THE OFFICE OF THE REGISTRAR

AUGUST 2024

#### **IMPORTANT DATES**

**August 2:** Last day of classes for second half term and full term

**August 6-7:** Final exams for second half term and full term

**August 7:** Payment due date/cancellation for non-payment for Fall 2024

**August 7:** Spring academic suspension appeal deadline reminder email

**August 8:** First day of classes for mini-Fall term

**August 9:** Grades due by noon for second half term and full term

**August 9:** Last day to drop with no grade for mini-fall term

**August 10:** Grade replacement auto selection process run for mini-fall term

August 12: Academic year begins

**August 14:** Spring academic suspension appeal deadline

August 18: New student convocation

**August 19:** First day of classes for full term and first half term

**August 20:** Last day to add, drop a course(s) with no grade for first half term

**August 21:** Unsatisfactory web mid-term grading access available for mini-fall term

August 22: Unsatisfactory mid-term grades due on the web by noon for mini-fall term

**August 23:** Unsatisfactory mid-term grade notices emailed to students for mini-fall term

**August 24:** Last day to change or opt-out of grade replacement for mini-fall term

August 24: Last day to change grade type (P/ NC or audit) for mini-fall term

**August 24:** Last day to withdraw from a course(s) for mini-fall term

August 24: Saturday classes begin for full

term

August 26: Last day to add, drop a course(s) with no grade for full term

**August 26:** Grade replacement auto selection process run for first half term

August 27: 2nd cancellation for nonpayment for all terms

**August 29:** Grade replacement auto selection process run for full term

**August 30:** Census date for fall enrollment **August 30:** Niner course pack last day to opt-

out

August 30: Faculty final web grading access

available for mini-fall term **August 31:** No Saturday classes

**SECOND-DEGREE STUDENTS** 

We recently learned that second-degree students do not have to participate in New Student Orientation. As a result, they do not schedule advising appointments in Slate. We have been using the Slate advising appointments to prioritize our transcript articulation. Second-degree students require additional time to complete based on the amount of credit they have earned. To ensure these students' evaluations are complete before your advising appointment with them, please notify our transfer credit team (transfercredit@charlotte.edu) as soon as the advising appointment is scheduled. We want to ensure you have those results prior to the appointment. This is our best path forward until we find a better, more proactive solution.

#### **WEBSITE MIGRATION**

This summer, the Registrar and Readmission websites were moved from Drupal to Word-Press. You may notice some changes in how things look, like the academic calendars, which are now displayed as tables. If you find any new problems, such as broken links or missing features, please email Isaac Fite (isaac.fite@charlotte.edu) or Grace Stevens (grace.stevens@charlotte.edu).

#### **GPA CALCULATOR**

During the aforementioned website migration, the GPA calculator tool did not migrate as expected. Many of you utilize this tool and shared your concern regarding its absence. In late July, the GPA calculator was restored, thanks to help from Brandon DeLeeuw, Katie Adams, and Grace Stevens. You can find the GPA calculator on Niner Central's website or at this link: <a href="https://ninercentral.charlotte.edu/grades-transcripts-graduation/gpa-calculator">https://ninercentral.charlotte.edu/grades-transcripts-graduation/gpa-calculator</a>

#### **FUTURE PROFESSIONAL LICENSURE LOCATION**

In October of last year, the Department of Education published <u>88 FR 74568</u>, entitled "Financial Responsibility, Administrative Capability, Certification Procedures, Ability to Benefit (ATB)". In that publication, institutions are now required to educate and ensure that students pursuing programs, that lead to licensure or certification, are able to utilize in the state they plan to work after program completion. This requirement applies to undergraduate and graduate programs and became effective on July 1, 2024. Students select their future licensure location at the time of admission and may choose any U.S. state, province, or territory. Students can update their future licensure location at any time, as they may not know where they plan to work until closer to the end of their program of study.

With the help of OneIT, we have introduced an attestation form for students to submit their intended licensure state. We recommend that students use this form instead of sending an email, as it will be more convenient for them. A link to this form is available on the Office of the Registrar forms page, which can be linked to from any departmental or informational web page. Below is the direct link to this form.

https://imaging.charlotte.edu/imagenowforms/fs?form=Licensure Location

We want to extend our thanks to our partner offices for their help throughout this implementation process and especially to Steve Carter, Associate Director, Strategy Implementation & Reporting, who spearheaded this project.

FALL FORUM SAVE THE DATE (see page 2)

FALL 2024 QUICK REFERENCE GUIDE (see page 3)





# **Fall Registrar Forum**

This two-day forum (*same content both days*) is designed to provide you with information you can use. Most information will be related in some way to the Office of the Registrar, while other information from other areas is also shared. You pick the day that fits your schedule best. After both days, we will provide you with the presentation and comments/questions/answers from both days. As much as this forum is designed to convey information, it is more important that we address questions or concerns from you. Prior to the event, please share any topics of interest (*send to jreece15@charlotte.edu*). Don't worry, we have our own topics too.

## Mark your calendars

(Both days will be presented virtually)

Wednesday, September 25, 2024 from 3pm-4:30pm

https://charlotte-edu.zoom.us/j/96848207940?pwd=DBsWw2FD0TiSU8anwHpjXNmbYGvQoN.1

Meeting ID: 968 4820 7940

Passcode: Awesome

Or

Thursday, September 26, 2024 from 3pm-4:30pm

https://charlotte-edu.zoom.us/j/95115453662?pwd=VZjJ4jM0DV077bq459xYdqC6DKhYEi.1

Meeting ID: 951 1545 3662

**Passcode: Super** 

We will record both sessions to ensure we capture all questions and answers. Forums are expected to last an hour and a half.

### Office of the Registrar – Fall 2024 Dates and Links

## **Quick Reference Guide**

Click <u>Here</u> for the full Academic Calendar.

## **Important Dates for the Fall 2024 Term**

TERM	First Day of Classes	Last Day to Add/Drop	Last Day of Classes	Last Day of Final Exams
Full Term	Monday, Aug. 19	Monday, Aug. 26	Wednesday, Dec. 4	Thursday, Dec. 12
First Half	Monday, Aug. 19	Tuesday, Aug. 20	Wednesday, Oct. 2	Tuesday, Oct. 8
Second Half	Wednesday, Oct. 16	Thursday, Oct. 17	Wednesday, Dec. 4	Thursday, Dec. 12
Mini-Fall	Thursday, Aug. 8	Monday, Aug. 14	Wednesday, Sept. 4	Friday, Sept. 6

## **Grading Deadlines (Full Term\*)**

GRADE	ACCESS AVAILABLE	GRADES DUE
Midterm Grades **	Friday, Sept. 27	Friday, Oct. 11 - by 12pm
Final Grades***	Monday, Nov. 25	Monday, Dec. 16 – by 12pm

<sup>\*</sup>Grading deadlines for other sessions are available on the <u>Academic Calendar</u>.

For technical Support contact the OneIT Help Desk: 704-687-5500 (x75500 Main campus)

### Classroom Concerns - Who should I call?

CONCERN	RESPONSIBLE UNIT	CONTACT INFORMATON
Heating/Cooling	Facilities Management	See Building Liaison List link below
Cleanliness/Vandalism	Facilities Management	See Building Liaison List link below
Missing Seats/Too Many Seats	Classroom Support	Email: classhelp@charlotte.edu
<b>Broken Furniture</b>	Classroom Support	Email: classhelp@charlotte.edu
Locked Room	Facilities Management	See Building Liaison List link below
Chalk, erasers, dry erase markers	Classroom Support	Email: classhelp@charlotte.edu
Room Reservations Contact your department's Office Manager/Administrative Assi		anager/Administrative Assistant

**Do you have a building/room concern and need to contact the building liaison? Find the listing here:** https://facilities.charlotte.edu/our-services/general-services/facilities-operations/building-liaison-program

#### **Helpful Links**

Office of the Registrar	https://registrar.charlotte.edu/
<b>University Catalogs</b>	https://catalog.charlotte.edu/
Concerned about a student?	https://sass.charlotte.edu/faculty-staff
Final Exam Schedule	https://ninercentral.charlotte.edu/courses-registration/exam-schedules
Center for Teaching and Learning	https://teaching.charlotte.edu/

<sup>\*\*</sup>Unsatisfactory grades at midterm will NOT appear on the student's transcript or academic history. For more information on unsatisfactory grading at midterm, visit: <a href="https://go.uncc.edu/fQ76">https://go.uncc.edu/fQ76</a>

<sup>\*\*\*</sup>Final grades are official. They will appear on transcripts and on student's academic history. For more on Final grading and instructions, visit: <a href="https://go.uncc.edu/94XD">https://go.uncc.edu/94XD</a>