

Open Forum – Spring 2023

February 22 & 23, 2023

Office of the Registrar



Note for those attending via Zoom: Please **mute your mic** when entering. Based on expected attendance numbers, please **use the chat feature** to ask any questions. Our teams are monitoring and answering or will present question to everyone if we need to further discuss. **Thanks for attending.** Also, **we are recording** to provide notes to those who are unable to attend.



Our Agenda

Welcome

- Administrative
- Enrollment & Student Services Team
- Graduation Services Team
- Scheduling & Registration Team
- Records Team



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Reorganized based on feedback. Also, condensed to allow more time for questions/comments from you.

Administrative

Welcome...



Ryan McAllister – started October 2022

Systems & Process Integration Specialist (OneIT)
704-687-5706

Banner Student, Banner Student & Advisor Access, Degree Works, Batch Advisor Loads, Slate



Samantha Maynard – started October 2022

Enrollment Support Specialist
704-687-5485

Major Changes, Readmission

Whom Do I Contact?

<https://sites.google.com/a/uncc.edu/office-of-the-registrar-directory/>

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Both have been with us for a while now, but arrived after our last fall forum.

- Ryan is a recent Charlotte graduate (May 2022) and we're excited that he's working indirectly with us on the Reg/OneIT team. We have already seen great things from Ryan
- Samantha joined us with experience in the Offices of Financial Aid (Scholarship Specialist) and Niner Central (Student Services Specialist) since 2018. Her experiences at Charlotte and now within the Office of the Registrar has already paid off.

Congratulations to them both.

Welcome...



Isaac Fite – started November 1, 2022

Senior Associate Registrar
704-687-5704

Administration, Office Operations

Whom Do I Contact?

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- Isaac joined us from Biola University (La Mirada CA) where he served as Associate University Registrar, Adjunct Professor, Assistant Registrar, & Graduate Admissions Counselor over the last 17 years.

Congratulations to all three.

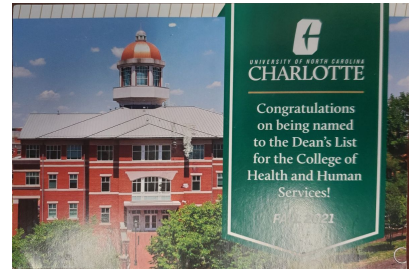
Chancellor's & Dean's List Postcards - Returned Undeliverable

These postcards are sent to students on behalf of Dean's & Chancellor's. We want these to appear as if it were sent directly from those offices.

As such, when they are returned to campus as undeliverable, don't discard them or let them stack up in your mail room. Please forward to the Office of the Registrar, so we can inactivate the mailing address.

There are some students who receive these recognitions each term and thus we will continue to send to the insufficient addresses.

Thanks.



Project Updates

- [Project 107](#) – Student Educational Planner – Execution (Plans for all UCOL and CCI students 3/28)
- [Project 220](#) – DigArc Curriculum Reporting API – Execution (API connected; Testing w/ Tableau)
- [Project 258](#) – **Curricular Change Application** – On Hold (*awaiting OneIT resources*)
- [Project 259](#) – Withdrawal Application – On Hold (*awaiting OneIT resources*)
- [Project 282](#) – Email Aliases for Students – On Hold (*awaiting OneIT resources*)
- [Project 308](#) – Ghosting Student Registration – On Hold (*awaiting OneIT resources*)
- [Project 343](#) – Self-Service Banner 9 Upgrade – Partially Complete

SSB 9 General – Complete

SSB 9 Faculty – May 2023 (*documentation/training*) – Live Sept 2023

SSB 9 Registration – May 2023 (*documentation/training*) – Live Sept 2023

SSB 9 Student – May 2023 (*documentation/training*) – Live Sept 2023

SSB 9 Employee – Live in May 2023

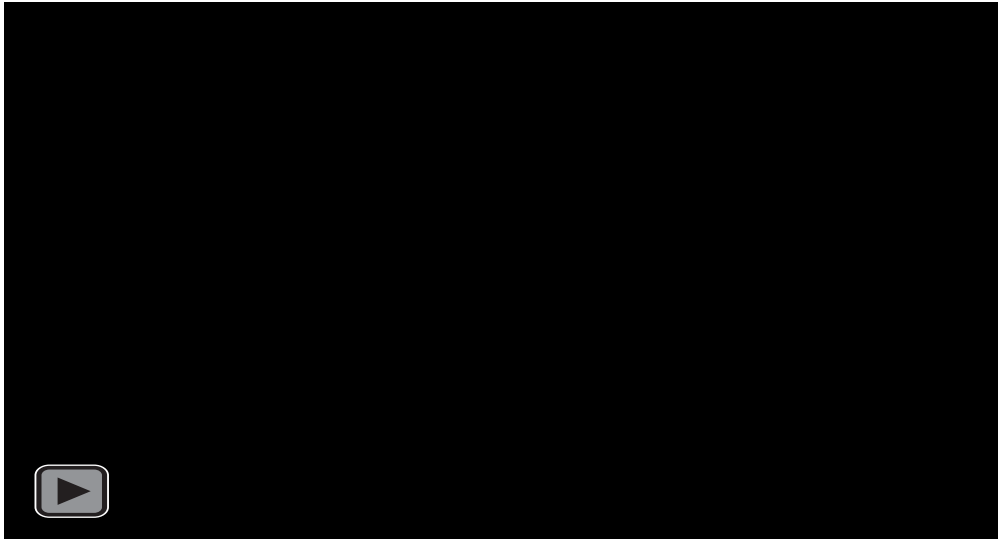
- **Student Educational Planner** tool allows students to view side by side with their degree audit a planner for them to identify what their semesters are going to look like going forward into the future. UCOL & the School of Data Science piloted. UCOL and CCI are rolling out on March 28 with hopes that other colleges/departments will pick up.
- **Banner 9 access requests** - We still need to continue refining the request and monitoring process, but our 2nd annual audit seems to have cleared up a number outstanding issues. The audit will be ongoing each year and we'll continue strategizing ways to improve the request/monitoring process.
- **Curriculum Reporting API** – DigArc is the company that does Curriculog and Acalog. When curricular changes are approved we're looking to potentially have an API that will push those changes into Banner. It's not an exact science, but that is a project that we want to move forward on because there's a lot of data entry pieces there and, at least the basics can be pushed directly over to Banner.
- **Withdrawal Application** - This is projected to be an automated workflow process where it tries to have conversations built into the process to talk students through all the implications that are going to happen and the things they need to consider before hitting that submit button.
- **Email Aliases for Students** – This is a little more complicated due to the large number of students we have. Once an email alias has been assigned to someone, it can never be used again. It may be reserved for certain populations of students, but right now it has been tabled until we get past the branding initiative that is still underway on campus.
- **Ghosting Student Registration** – This is a process where, if a student's classes are dropped for non-payment, we could essentially keep it behind the scenes so those seats are not released. On the student's side they would see that their schedule is gone. The balance will still be there behind the scenes so they can go to the payment portal, pay the balance and get the classes reinstated automatically. We're only talking about maybe 24 hour window of time because these seats need to be available for other students, if they were counting on not paying as an indication of their intent to enroll. We're discussing how this might work with the suspension process as well if a student appeals and it's granted. There are a lot of folks that this needs to be discussed with but this is just an idea that we're testing now. This would happen for both payment deadlines.

Project Updates Continued...

- Project 346 – Transfer Credit Advisor Upgrade – On Hold (*awaiting OneIT resources*)
- ~~Project 348~~ – ~~Schedule Wizard In-App Registration~~ – ~~Under Consideration~~ (**Cancelled**)
- Project 356 – Max Hour Restrictions by Part of Term – On Hold (*awaiting OneIT resources*)
- Project 357 – Course Program of Study – Planning (finalizing SIG contract)
- Project 367 – Graduation Application Upgrade – On Hold (*awaiting OneIT resources*)
- Project 396 – Repeat Course Limit Mod – On Hold (*awaiting UNCISO resources*)

- **Transfer Credit Advisor upgrade** - We have a lot of equivalency credit that's one to many, and many to one relationships, like this one course gets you two courses at Charlotte because it's a lecture lab at one school and we have separate lecture and lab at Charlotte or it takes two courses at another institution to equate to one course at Charlotte. The advisor tool doesn't do a great job of outlining what that looks like and it doesn't do a good job of term based equivalency credit. This has just been submitted.
- ~~**Schedule Wizard In-App Registration**~~ – Essentially this API will negate the final step of moving the student's registration to Banner (a student manual step). SW will handle this move automatically.
- **Max Hours by POT** – This is a source of stress and resources for departments and the Office of the Registrar. From a student perspective it looks like we don't have our act together. We limit registration in half terms for student success, but we have to manually monitor, as Banner does not have a way to enforce.
- **CPOS** – Primarily financial aid compliance, but much of the setup is on the student side, for which the Office of the Registrar will be responsible. We are investigating consultants to assist with this setup & implementation.
- **Graduation Application Upgrade** – There are aspects of our graduation application process that need to be updated, like keeping a historical record of applications instead of overwriting, etc. But, there are some aspects that we need to retain, such as the ability for students to return to the application and update for a future term should they not be eligible to graduate. This will require a custom application upgrade.
- **Ellucian Repeat Course Limit modification with functionality to stop repeated courses at the time of registration** – currently maintained in departments and registration does not prevent re-registration.

Student Educational Planner (SEP) Video – Easy to Use



Administration

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This is just a quick run through of the SEP tool by a student assistant in UCOL. I would like to encourage your department to consider its use. This also would be a great way to determine course demand if more departments were utilizing.

Q: Does the degree plan tool still not catch prereqs?

Q: Will the plan flag prerequisites errors if students try to plan courses out of sequence.

A: This is something that will be added in mid March, so it's coming soon! For both prerequisites and corequisites.

Q: As a student populates their SEP, will it flag courses that conflict in day/time?

A: SEP is not looking at registration, so there is no day/time associated with the courses a student may plan. Since students can plan out 6-7 semesters, if they choose, there is no registration data to look at to get a day/time. In mid-March, it will flag courses added to a plan that may require a prerequisite that is missing from the student's plan.

Your Interest: Workshops

You might already do this... But, it would be nice, as new things happen (i.e., online sub/waivers). To provide multiple 30-minute workshops on submitting.

This question was asked via our post-forum, fall 2022 survey. Our goal is to provide training workshops and sandboxes to get comfortable with the setup. I admit that we haven't provided a lot of that recently. With a slowdown in projects in the pipeline, we will attempt to use this time to provide more of these.

Your Interest: Registration Overloads

Look at predictors for success.

This question was asked via our post-forum, fall 2022 survey. While sharing registration overload data is easy enough, an after action analysis of student success in the course will take some time. We will add this for future reflection this year.

Administration

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Tanya Hunt
College of Liberal Arts & Sciences

Withdrawal Notifications

Coming in the next withdrawal mod (from Ellucian/UNCSSO)...

We will have the ability to send an email notice to:

- Primary Advisor
- No Advisors
- All Advisors
- Primary Instructor
- No Instructors
- All Instructors

My preference is to ensure that all instructors/advisors are notified.

Rationale: The course might be related to a secondary program. The course instructor might be a TA under a faculty member's guidance.

**SHOULD I TAKE THE C OR
WITHDRAW FROM MY CLASS?**



Thoughts?

Administration

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Is there any reason not to include all?

Q: How many withdrawals do we see every semester? This seems like a lot of emails. Maybe a weekly list instead?

A: Let me take that back, because I don't know the answer to that question, whether it's per course, or whether it can be grouped. I have a feeling it's per course.

Q: Would this email notice come after the student has already completed the W?

A: Yes. The email is triggered based on the withdrawal.

Q: What is the goal of sending this notice? Advisors can access when students W anyway.

A: If you're made aware now, then this is likely not needed to get this per transaction email and supports no advisor notifications via this upgrade.

Comment: I have over 500 advisees. I don't want this.

Comment: I have about 1200+ advisees so I would prefer to have it go to no advisors.

Please share your thoughts on whether you're for or against it, or whether you have a preference of who the email should go to. At some point we have to make a decision on whether we want to turn that functionality on or not. Based on forum responses, we're leaning toward not providing a notification to advisors. Is there interest for instructors?

Enrollment & Student Services Team

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Single request – Different Meanings

Frequent Request:

Approver Response: I am requesting that Mr. Norm Niner be retroactively dropped from XXXX 1234 and receive a withdrawal for extenuating circumstances.

This statement is ambiguous.

Dropping: This means the course is removed from the student's record with no indication the student was ever enrolled.

Withdrawal (or Withdrawal for Extenuating Circumstances): This means the course will appear, but with a grade of W (or WE).

Options:

- Clean Drop (no record)
- Late Withdrawal (counts in 16 max hours)
- Withdrawal for Extenuating Circumstances (no limit)

SASS handles (in-term) until 5pm on the last day of class for the current term
Associate Dean handles prior terms and after the last day of class for the current term

Transient Study Petition – COMPLETED

Progress did not come without some hiccups...

Back in 2013 it was decided to create fictitious equivalent courses for some transfer students to dictate how they were to transfer. Some programs wanted to accept the course & credit as a required course, while other programs the same course & credit as elective. Back then, we didn't have a way to track this, while CAPP.

This way of handling resulted in multiple departments being responsible for different courses and not know which department was responsible for which course. We spent several hours trying to figure out who was responsible for which course. We included everyone. We spent several hours trying to anticipate and address these. Meetings were held to discuss how we can migrate away from this old way of managing.

Resolved
BIOL 0059, 0059L, 0073, 0073L, 0074, and 0074L Removed
Replaced with special attributes instead

To address these issues, we explored several options that will end with the same result, more specifically DegreeWorks.

[Project 224](#)

Back in July 2022, we finalized moving to a new transient study platform. We quickly discovered an old rule related to flagging A&P I, A&P II, and Microbiology that caused the new tool to request approval from all vetting sources on campuses. This has now been resolved.

Transient Study – TIP (Transfer In-Progress)

Effective with spring 2023, we have begun adding approved transient study to a student's record after receiving the ap-proved petition in our office. This is likely in advance of the term the student requested approval. This will allow it to appear in the degree audit (*falling in for the requirement being met*), advising transcript, official/unofficial transcript, etc.

The equivalent course will appear with a grade of TIP (*Transfer In-Progress*). This ensures that it's visible for advisors and students. This will appear for a **maximum of twelve months**.

- If after completion, the student earns **>= C grade**, the TIP will be replaced with a TA, TB, or TC appropriately. The transient study petition will be marked "**Processed**".
- If after completion, the student **earns < C grade**, the course will be deleted. The transient study petition will be marked "**Processed**".
- If after 12 months, we **do not receive a transcript**, the course will be deleted. The transient study petition will be marked "**Not Processed**" and a note included to indicate permission has expired.

We hoped this will help you track transient study within the audit without having to check the academic petition system.

Q: If a petition is expired and then a transcript is received at 14 months, will the student have to submit another petition to get the transfer credit evaluated?

A: No, we have the original and can go back and reference that, assuming its for the same term/courses. We will also watch for petitions canceled by the student, which happens; in which case, we'll remove the TIP course.

Q: Is this going to impact prerequisites and how students are going to be eligible to register? IE-- if they have a TIP for a summer course at CPCC and its a prerequisite for a fall class, will that read?

A: Yes. Banner will assume in all situations, whether it's transfer credit or a course the students enrolled in this semester at UNC Charlotte, that the student is going to successfully complete the course, and so it will allow the student to register for the next course for which this might be a prereq.

Q: Can a student add the next higher level class if they have TIP for the prerequisite? If so, can the student actually take the higher level class before the prerequisite is complete?

A: Potentially it could happen with the current timeline. It's going to treat it as a student made a C in the course until we tell it otherwise.

Q: Can you clarify if the TIP will count as credit earned? For example if a subsequent course requires 60 earned credits will the TIP course count towards the 60 hours if the student only has 57 credits?

A: No, it does not. When the TIP is added to the students record, it only counts in attempted and passed. It does not count for earned until it is replaced with either a TA, TB, or TC.

Comment: 49erNext uses TIP and it has not worked for class standing even though it shows the hours.

A: Class standing is calculated using earned credits, TIP is not earned yet. TIP only counts for attempted and passed hours.

Q: A student registers for Calc I for the summer at Central Piedmont and they're allowed to wait 12 whole months before turning in that transcript, and they can move on to Calc II for fall semester here because they have the TIP on their banner account, then they could actually complete Calc II here, and maybe for some reason never complete Calc I or get a D in it. Is that correct?

A: That is correct. And while we say students have 12 months, we are hoping students are going to turn those

transcripts around quicker than that.

Q: Are we able to discuss this more before moving forward? I am concerned our summer enrollment will drop-- a big pro of taking classes here was the ability to register for classes where they were prerequisites and I have already advised differently.

A: To solve some of your concerns, we can shorten that window to a few days prior to the prereq drop date. If we don't have the transcript by then to confirm that the student received the C or higher grade, then we can drop the course and mark it not processed. If the student reports is after the fact, then we will go back and revisit that original submission and give credit as indicated.

Comment: I would like to suggest that if they don't have the pre-req by the start of the semester they are dropped from the course.

Comment: Have transcript in by pre req drop date.

Q: Is there a way to keep TIP without it counting as a "C"?

A: That's a possibility. We'll look at that and provide feedback.

Q: Was this brought to the Advising Leadership committee? This is the first I'm hearing about this and there is clearly concern.

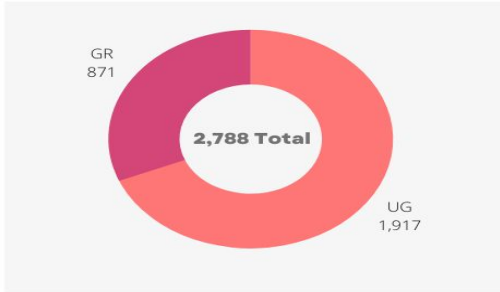
A: It was mentioned in passing, but didn't present it as an actual topic. [Based on the forum conversations, there was concern about waiting for a 12-month period. We are putting a pin in the TIP process and bring this forward to the Advising Leadership Committee on March 9.](#)

Graduation Services Team

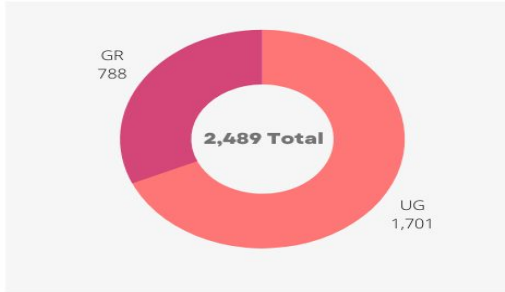
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Fall 2022 Graduation Data

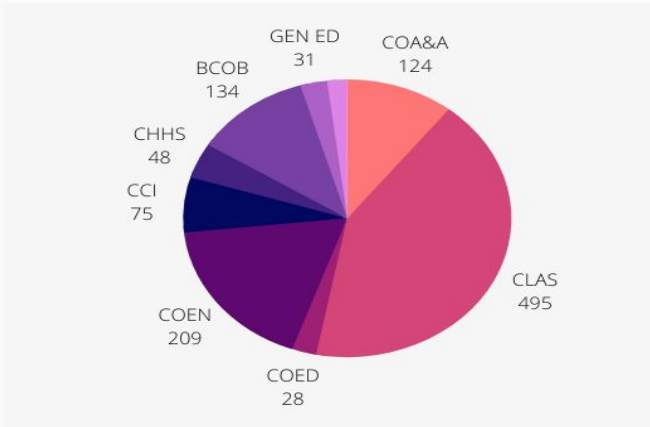
Graduation Applications (as of 9/26/2022, Application Deadline 9/23/2022)



Degrees Awarded, Fall 2022



Fall 2022 Graduation Data



Exceptions Processed 2022-2023
through 1/20/2023
(Pre-Census Deadline)



Exceptions Processed 2018-2021
for degrees awarded
Fall 2022



Exceptions (Sub/Waivers) Processed for Degrees Awarded, Fall 2022

Spring 2023 Graduation Clearance Timeline

February 14 March 14 April 11 May 9	Graduation Services emails preclearance reports to academic departments to review students with an audit percentage less than 98% or equal to 99% (2 nd Tuesday of Each Month)
May 15 (noon)	Grades due
May 17 – July 7	Initial awarding for students with audits at 100%.
June 28	Final degree preclearance reports to academic departments for students less than 100%. Associate Deans and Chairs will be notified as well. At this time, GS will need a response from the academic departments for each student on their preclearance report. Please indicate: <ul style="list-style-type: none"> •If the student should be denied graduation, OR •If other information is still needed such as sub/waivers, transfer credit, credit by exams or incomplete grades.
May 19	Graduation Services will send an email out to the students whose audits are not at 100% and recommend consultation with their advisors. This gives students time to register for Summer 2023 before the add/drop date (May 23 for Full and First Half Summer and July 6 for Second Half Summer).
July 7	Must have approved grades for Incompletes and official transcripts for Transient Study.
July 10	Census Date for Summer 2023 – deny Spring 2023 graduation to remaining students with audits not equal to 100%.

Don't Wait, Apply to Graduate!



Reminder that students shouldn't wait to apply for graduation because of a pending program update (COM). We run reports to catch those and would prefer students apply themselves by the deadline!

Substitution/Waivers

- On **March 1st** all substitution/waiver requests must be submitted through the Academic Petition system. Use of the PDF form reserved for exceptional circumstances.
- Updated instructional guide available.
- Please update Graduation Services with authorized sub/waiver submitters – new advisors, program directors, etc. *Email graduation@uncc.edu.*
- Graduation Services may request comment or reach out for clarification on a sub/waiver request - please respond promptly!

If there's a reason that you're hesitant to be using the academic petition tool for this, just reach out to us. We can always come to your office and walk you through it, or we could do it online and talk through anything that seems like it's a barrier.

Transfer Elective Substitution/Waivers

When requesting substitution of transfer elective courses (TRNF 1ELE, WRDS 1ELE, etc.) please reference the equivalent transfer course on the student record along with the intended requirement.

If the equivalent transfer course requires adjustment, then use Transfer Credit Adjustment petition type. Please note the following:

- All petitions must be accompanied by documentation containing the catalog copy for the courses in question from the institution where the credit was earned along with a url to the catalog copy. Petitions without this documentation will be denied with instructions to resubmit.
- Note that petitions regarding Writing Intensive and Oral Communication requirements require additional documentation; contact University College for more details.

Transfer Course Equivalency Holistic Update (UG Only) - <https://forms.gle/aZiAzw1bXoVLRmjA9>

If you have a change in the equivalency of credit that should be updated in our database to impact future students, please submit via Gform - <https://forms.gle/aZjAzw1bXoVLRmjA9>

GenEd requirements: Keep in mind there is a general education requirements petition type. So anything that falls under the General Education umbrella should route through that petition type versus the more general transfer credit adjustment petition type. If you do it via the wrong one, we can always request comment, and reroute the petition. But just keep that in mind as you're thinking about which petition type to use.

Q: Just for clarification....if a student is graduating this Summer, do they need W/O?

A: Yes, if they are graduating this summer, they do. If they are incoming this summer or fall, they do not.

Q: Would a fall 2023 grad need W/O?

A: No, it would not be enforced for students graduating this fall.

Transfer Elective Substitution/Waivers - Examples

- DEGREEWORKS EXCEPTION (UG) - SUBSTITUTION (MAJOR, UCER) REQUEST


This is a substitution for an undergraduate major, concentration or certificate requirement. Use this petition if the course is located on the student's academic record (including transferred, completed, in-progress, or registered courses).

1. Select the correct academic program from the drop down box.
2. Select the course to be substituted from the Course drop down box.
3. Copy and paste the DegreeWorks requirement, from the left side of the audit, into the Catalog/Equivalent Course box. For Transfer Elective (TRNFZELE) or Special Topics courses selected in the previous step, be sure to include the transfer equivalent course number or topics course title in the Catalog/Equivalent Course box.
4. Multiple substitutions can be entered into one petition by selecting "add another course", if they are for the same academic program that you selected in step #1.

For General Education exceptions, please follow the directions found [here](#).

• Program: Exercise Science-BS-Strength 

• Courses:

Course	Credit Hours	Term	Catalog/Equivalent Course
 TRNF 1ELE (Transfer Elective) - 3 Credit Hours	3	Spring 2022	<input type="text" value="Enter Equivalent Course / DegreeWorks Section"/>

← Petition Details

Petition Type: DegreeWorks Exception (UG) - Substitution (Major, UCER)

Date Submitted: 02/03/23

Program: Theatre-BA-Direct,Dram,Dr Writ

Submitted By: Harrell, Hannah

[Add Attachment](#)

Status: Under Review

Courses:

Course	Equivalent Course	Course Term
THEA 1ELE (Theatre Elective) - 3 Credit Hours	Concentration-level Practicum (DRA170)	Fall 2019

Early Entry

What is Early Entry?

Exceptional undergraduate students attending UNC Charlotte are encouraged to apply to graduate programs and begin work toward their graduate degree **before** completion of their baccalaureate degree.

Early Entry is an excellent way to engage and recruit potential graduate students!

<https://gradadmissions.charlotte.edu/admissions/early-entry>

Benefits of Early Entry

Provisional acceptance to the graduate program, pending the award of the baccalaureate degree, and generally within two semesters.

Up to twelve hours of graduate work may be “double-counted” toward both the baccalaureate and graduate degrees.

Early Entry students are charged undergraduate tuition and fees for all courses (*graduate and undergraduate*) for which they register. Upon completion of the baccalaureate degree, students are charged graduate tuition and fees.

Early Entry Tip #1

Apply for Graduation **BEFORE** applying for admission to a graduate program.

If a student is admitted to their **graduate-level (GR)** program before they have submitted their **undergraduate (UG) graduation application**, the student loses the ability to apply for graduation to their UG program and the UG DegreeWorks audit disappears.

This situation can be avoided by advising the student to submit their UG graduation application prior to applying to their GR program. *Students may apply for graduation three semesters out and may update their application if necessary.*

Early Entry Tip #2

There's no need to submit a substitution/waiver request for a graduate-level course approved to double-count via an Early Entry Academic Petition.

Early Entry Academic Petitions are a graduate petition type - but require processing that occurs at the undergraduate-level, by the Office of the Registrar.

These two processing pieces are:

1. Updating Banner to add the UG indicator, which brings the graduate-level course into the undergraduate DegreeWorks audit
2. Processing exceptions (substitutions) in DegreeWorks to slot courses designated to double-count in the requirements specified by the Undergraduate Early Entry Approver.

Graduation Services is now using a new, special processing queue designed to bridge the undergraduate and graduate petition environments - we have completed processing the backlog of exceptions; however, reach out to graduation@uncc.edu with a student name and ID if you have questions or an urgent exceptions processing need.

Scheduling & Registration Team

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Active Learning Classrooms (21 spaces)

- **CHHS 122** (Capacity: 38) Priority: Active Learning Academy
- **CHHS 278** (Capacity: 40) Priority: English Language Training Institute (*unassignable by the Office of the Registrar*)
- **CHHS 284** (Capacity: 40) Priority: English Language Training Institute (*unassignable by the Office of the Registrar*)
- **CHHS 294** (Capacity: 42) Priority: College of Health & Human Services
- **CHHS 295** (Capacity: 42) Priority: College of Health & Human Services
- **CITY 1101** (Capacity: 58) (*unassignable by the Office of the Registrar*)
- **COED 007** (Capacity: 96) Priority: Office of the Registrar
- **COED 102** (Capacity: 36)
- **COED 103** (Capacity: 36) Priority: Special Education & Child Development
- **COED 166** (Capacity: 40) Priority: Office of the Registrar
- **COED 434** (Capacity: 38) Priority: Languages & Culture Studies
- **COLVD 1017** (Capacity: 80) Priority: Math Pathways
- **COLVD 1040** (Capacity: 118) Shared Priority: School of Data Science & Math Pathways
- **CONE 175** (Capacity: 48) Priority: College of Computing & Informatics
- **FRET 114** (Capacity: 30) Priority: Writing, Rhetoric, & Digital Studies
- **FRET 124** (Capacity: 128) Priority: Mathematics & Statistics
- **SCIENC 104** (Capacity: 100) Shared Priority: Math Pathways & College of Liberal Arts
- **WOODW 125** (Capacity: 80) Shared Priority: Biology & College of Computing & Informatics
- **WOODW 130** (Capacity: 76) Shared Priority: College of Computing & Informatics & Biology
- **WOODW 135** (Capacity: 81) Shared Priority: College of Computing & Informatics & Biology
- **WOODW 155** (Capacity: 76) Shared Priority: Biology & College of Computing & Informatics



Online Listing:
<https://registrar.charlotte.edu/resources/active-learning-classrooms>

Your Interest: Searching Schedule Wizard Courses (by Course #)

Schedule Wizard Help Sign out

Add Courses for Fall 2022

By Subject | Search By Section Attribute | Search By Instructor | By CRN

Search by Course Number

Filter: contains

Course Number: 1100 Search

- AERO 1100 - Leadership Laboratory + Add
- AFRS 1100 - Intro to Africana Studies + Add
- BUSN 1100 - Freshman Honors Seminar + Add
- CJUS 1100 - Foundations of Criminal Justice + Add
- EDUC 1100 - Found of Ed & Div in Schools + Add
- ETGR 1100L - Engineering Technology Computer Applications Laboratory + Add
- MATH 1100 - College Algebra + Add

Courses

BUSN 1100
Freshman Honors Seminar

Scheduling & Registration Team

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College of Education Request:

Requested in preparation for course searches with the new General Education curriculum. We already had this functionality in SSB.

Your Interest: Schedule Wizard Terminology Update

Biology 3273L
Animal Physiology Lab

Please select the classes you wish to include.

Enabled (4 of 4) Advanced Filters

<input checked="" type="checkbox"/>	CRN #	Subject	Course	Section	Schedule Type	Seats Open	Waitlist Seats Filled	Waitlist Seats Open	Instructor	Day(s) & Location(s)	Part of Term	Instructional Method
<input checked="" type="checkbox"/>	21896	BIOL	3273L	L01	Lab	0	0	5	Pass, Michelle B	W 9:05am - 11:50am - WOODW 265	Spring 2023 - Full Term	Face-to-Face Instruction
Prerequisites												
<input checked="" type="checkbox"/>	21897	BIOL	3273L	L02	Lab	0	1	4	Pass, Michelle B	W 12:20pm - 3:05pm - WOODW 265	Spring 2023 - Full Term	Face-to-Face Instruction
Prerequisites												
<input checked="" type="checkbox"/>	22042	BIOL	3273L	L03	Lab	0	0	5	Pass, Michelle B	R 10:00am - 12:45pm - WOODW 265	Spring 2023 - Full Term	Face-to-Face Instruction
Prerequisites												
<input checked="" type="checkbox"/>	22371	BIOL	3273L	L04	Lab	0	2	3	Pass, Michelle B	R 2:30pm - 5:15pm - WOODW 265	Spring 2023 - Full Term	Face-to-Face Instruction
Prerequisites												

Back Save & Close

Alignment with
Self-Service
Banner

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You didn't ask for this one, but we decided to tackle a naming convention change while making the aforementioned changes. Now Schedule Wizard and SSB use the same terminology.

Your Interest: Combined Academic Calendar

Is it possible to have an Academic Calendar that combines full-term, 1st half term, and 2nd half term together? It would be really helpful for students who do not know that they have to select the First Half or Second Half Calendar, view in this format.

Jon is working on a combined Google Calendar whereby you can select all or some of the calendar dates to view together. They will be differentiated by color. The goal was to unveil in early Spring. The first quarter of 2023 has proven to be more taxing than expected.

Your Interest: Communication Studies Minors

Currently, Declared Comm Studies Minors cannot enroll in COMM 1101 or COMM 2100 (required courses for the minor) without authorization. Our Minor applications are open all year round now so we have more Minors and issue a lot of authorizations.

This is something we can accomplish rather quickly. We only need permission to do so. Relaxing requirements, we like. If the restrictions listed here are not inclusive of what is being requested, we can modify further and request an updated Curriculog submission.

Restriction(s): Pre-Communication Studies major/minor, English major, Pre-Elementary Education major, Elementary Education major, Pre-Kinesiology major, Exercise Science major, or Pre-Public Health major.

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Jamie Sheppard
Communication Studies

Further Explanation: Banner prevents us from doing what this particular restriction is asking. In Banner and under the field of study restrictions we can restrict by major or minor or concentration. But any combination of the 3 of those, we have to actually elect all fields of study types. So in this particular restriction that you see on the screen, it would allow all fields of study types, majors, minors, and concentrations for all of these disciplines listed on here. So what we typically do is restrict to the larger population of the students and in this case it would be the majors of these particular field of studies and the minors. I don't know how many minors that might be. But if the minors is the smaller population, then we would typically exclude them and include the major restrictions. So if it's an issue, we may have to try to work around it, but we're kind of restricted to what banner allows us to do. Contact us for more specifics.

Your Interest: Course Max Attempt Registration Limit

Is it possible to have Banner/the system restrict students from enrolling in a course for a third time if they failed the course previously (i.e. COMM 2100, limited to 2 attempts)?

This is a known issue with several departments. We are excited to share that the UNC System Office is working with Ellucian Banner to build a max attempt registration mod. If this goes according to plan, departments will be able to set their own limits. (ie, COMM might set at 3 attempts and ENGR might set at 2 attempts). Future registration for that course will be prevented by Banner. I'm happy to say that Mike Carlin has agreed for Charlotte to be a part of this mod and development. ETA (still in development).

[Project 396](#) – Repeat Course Limit Mod – On Hold (*awaiting UNCISO resources*)

Your Interest: D Grade – Second Attempts of a Course

Is it possible to have Banner recognize that a student can repeat a course if they received a D for a second attempt without having to issue repeat authorization?

Unfortunately, because D is considered passing, the system will assume the student has met the requirement. If you have a minimum C grade for the course set as a prerequisite for another course, students will need to seek special permission to retake the course.

We can increase the repeatability of this course to include two attempts. The student would be allowed to take again without permission, but it could also result in a student taking it a second time, who had >D grade previously. There wouldn't be a stop.

Curriculog proposal to change holistically.

Your Interest: Early College – Undesignated Undergraduates

How hard would it be to create a nomenclature for early college students? Right now they are lumped in with undesignated undergraduates and it would be easier to identify who the students are.

This question was asked at the end of our fall 2022 forum. This question is being considered. No new strategy has come to light, but we have not yet exhausted reviewing from all angles. We want to ensure creating a program of study for early college students does not have a negative impact on student data mart (SDM) reporting at the UNCISO, among other possible implications.

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Kevin Bailey
Education (CTEC)

Your Interest: Serving our Special Populations

How to best serve our special populations (Early College, 49er Next, Distance Ed., etc.)

This question was asked via our post-forum, fall 2022 survey. We welcome ideas and suggestions for better serving our special populations. The two early college programs have their own advisors. 49er Next has an advisor within Admissions. Other visiting students have a dedicated advisor in the Office of the Registrar. Our special populations are not degree-seeking. They have the same support structures in place, but it looks different. Please share your thoughts on improving.

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Kevin Bailey
Education (CTEC)

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Academic Probation & Suspension – Deep Dive

Student Level: UG

Students with an Academic Standing NOT = Good Standing, but Registered for the specific term

	2019 Spring	2019 Fall	2020 Spring	2020 Fall	2021 Spring	2021 Fall	2022 Spring	2022 Fall
Continued Probation (CM)	63	100	46	5	47	64	28	76
Probation (PM)	1008	397	842	121	497	359	973	452
Special Probation (SP)	56			262	24	8	1	11
Suspension (RM)	97	96	36	148	47	79	16	42
Suspended-Reinstated (SR)	97	150	81	12	19	60	43	164
1 st Graduate Termination (ZD)					2	1	1	
2 nd Graduate Termination (ZF)				1				
Graduate Suspension (ZB)							1	

Some of these are prior term, some further back and returned via readmission.
 Note: These are registrations for the column term, where the prior registered term reflected the academic standing on the left column. Sometimes there could be breaks and sometimes not.

Academic Probation & Suspension – Deep Dive

Student Level: UG

	2018 Spring	2018 Fall	2019 Spring	2019 Fall	2020 Spring	2020 Fall	2021 Spring	2021 Fall	2022 Spring	2022 Fall
Good Standing (GS)	21,176 (93.6%)	22,965 (93.3%)	21,943 (94.8%)	22,801 (94%)	21,854 (99.4%)	23,307 (96.1%)	21,640 (96.4%)	22,688 (93.5%)	21,143 (94.4%)	22,233 (94.1%)
Continued Probation (CM)	88 (0.4%)	64 (0.3%)	119 (0.5%)	51 (0.2%)		57 (0.2%)	80 (0.4%)	28 (0.1%)	85 (0.4%)	46 (0.2%)
Probation (PM)	753 (3.3%)	1,249 (5.1%)	577 (2.5%)	1,115 (4.6%)	122 (0.6%)	760 (3.1%)	481 (2.1%)	1,300 (5.4%)	654 (2.9%)	1,042 (4.4%)
Suspension (RM)	451 (2%)	245 (1%)	363 (1.6%)	203 (0.8%)		105 (0.4%)	193 (0.9%)	206 (0.8%)	337 (1.5%)	205 (0.9%)
Suspended-Reinstated (SR)	152 (0.7%)	103 (0.4%)	155 (0.7%)	94 (0.4%)		21 (0.1%)	63 (0.3%)	51 (0.2%)	172 (0.8%)	110 (0.5%)

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Spring 2020 – use of SP (special probation) to curb suspensions due to COVID.

Wrap-Up

Data Deep Dive...

Are you curious about something? Is there something that you'd like us to examine using data collected or available in the Office of the Registrar? If we can't get it, we might reach out to our partners in Institutional Research.

Share your interests and we'll attempt to provide that data visually.

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Sometimes it's good to examine data. We might find patterns that potentially need to be addressed.
Sometimes what we think is important is only important to us. We want to address your interests too.

Need a Registrar?

If you have questions or suggestions for the Office of the Registrar, feel free to request a visit from a member of our team at your next departmental meeting.

- We can speak to any questions related to scheduling, registration, graduation, or anything else.
- We are also open to hearing any ideas, suggestions, or departmental needs you might have.

Special Thanks!!

**OneIT
Faculty
Advisors/Coordinators
Department Chairs
Associate Deans
Niner Central
Partner Office Staff**

We cannot accomplish what we do without your assistance.

Thank You!



Participation Survey (with open mic) - <https://forms.gle/iBdwi4EhUBuy89sm8>

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If you attended, please share your feedback. We are listening. This is how we improve and provide better information.

Don't forget to give us your feedback on the Forums.