

### IMPORTANT DATES

- January 2:** New Year's Day - University closed
- January 4:** Fall academic suspension appeal deadline
- January 9:** First day of classes for full term and first half term
- January 11:** Last day to add, drop a course(s) with no grade for first half term
- January 14:** No Saturday classes
- January 16:** Dr. Martin Luther King Jr. Day - University closed
- January 17:** Last day to add, drop a course(s) with no grade for full term
- January 18:** 2nd cancellation for non-payment for all terms
- January 21:** Saturday classes begin for full term
- January 23:** Grade replacement auto selection process run for full term and first half term
- January 23:** Census date for spring enrollment
- January 26:** Unsatisfactory web mid-term grading access available for first half term

### POINT OF REFERENCE

The Office of the Registrar sends most of its student emails related to academic matters under Niner Central's header so that students continue to have one point of contact for resolution.

### SPRING 2023 QUICK REFERENCE GUIDE

(see page 2)  
<https://registrar.charlotte.edu/resources/quick-reference-guide>

### SPRING FORUM SAVE THE DATE

(See page 3)

### BEHIND THE SCENES FROM THE OFFICE OF THE REGISTRAR

(See page 4)

### HAPPY NEW YEAR!

The Office of the Registrar is ready for a new year and we are looking for your help. If you have any ideas, suggestions, or other feedback that you would like us to review, please share. We are always looking to improve and better serve you, our partners. Email [ireece15@unc.edu](mailto:ireece15@unc.edu) with your feedback.

We have the highest number of campus projects in the OneIT hopper because we're constantly submitting ideas for improvements and many of those originate from our partners. Keep those ideas coming.

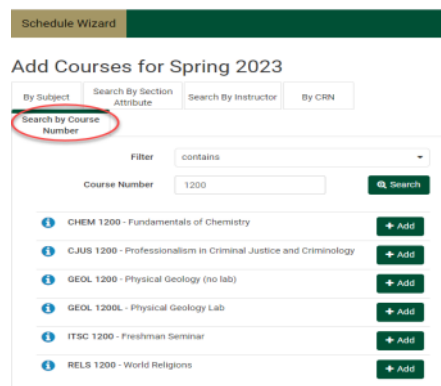
### FIVE-YEAR ACADEMIC CALENDAR APPROVED

The Faculty Council & Chancellor's Cabinet just approved the 5-year calendar, and it has been posted. Spring breaks for 2023-2024 and 2025-2026 were changed to align between half terms. Parts of term dates are now included and will be going forward. And, of course, we have our normal addition of the fifth year (2026-2027).

### SCHEDULE WIZARD - SEARCH BY COURSE NUMBER

There was recent question from our partners in the College of Education. "Is there a way for students to search the course schedule for the new general education courses by course number?" For example, if a student needs an XXXX 1501 course, could they enter the course number 1501, and view all courses with that number? Might be a big ask but could be very beneficial.

Great news! The request to search for courses by course number is now in production! We've tested this new look-up tool and it works great. Please see the screenshot below. Self-Service Banner has always had this option, but now Schedule Wizard does too.



### SCHEDULE WIZARD - HEADER CHANGE

To ensure the 'Seats Remaining' (formerly *Seats Open*) and 'Waitlist Seats Remaining' (formerly *Waitlist Seats Open*) language in Schedule Wizard is consistent with the language used in Self-Service, we updated the column headers in Schedule Wizard. These changes have been made. See the example below.

#### Biology 4250 Microbiology

Please select the classes you wish to include.

Enabled (1 of 1)	CRN #	Subject	Course	Section	Schedule Type	Seats Remaining	Waitlist Seats Remaining	Instructor	Day(s) & Location(s)	Part of Term	Instructional Method
<input checked="" type="checkbox"/>	25363	BIOL	4250	001	Lecture	0	4	Johnson, Morgan Brittany	TR 1:00pm - 2:15pm - SCIENC2023 - Full 104	Spring Term	Face-to-Face Instruction

Prerequisites

## Office of the Registrar – Spring 2023 Dates and Links

### Quick Reference Guide

Click [Here](#) for the full Academic Calendar.

### Important Dates for the Spring 2023 Term

<b>TERM</b>	<b>First Day of Classes</b>	<b>Last Day to Add/Drop</b>	<b>Last Day of Classes</b>	<b>Last Day of Final Exams</b>
<b>Full Term</b>	Monday, Jan. 9	Tuesday, Jan. 17	Tuesday, May 2	Thursday, May 11
<b>First Half</b>	Monday, Jan. 9	Wednesday, Jan. 11 - by 12pm	Friday, Feb. 24	Wednesday, Mar. 1
<b>Second Half</b>	Wednesday, Mar. 15	Thursday, Mar. 16 - by 12pm	Tuesday, May 2	Thursday, May 11

### Grading Deadlines (Full Term\*)

<b>GRADE</b>	<b>ACCESS AVAILABLE</b>	<b>GRADES DUE</b>
<b>Midterm Grades **</b>	Monday, Feb. 20	Friday, March 3 - by 12pm
<b>Final Grades***</b>	Monday, April 24	Monday, May 15 - by 12pm

\*Grading deadlines for other sessions are available on the [Academic Calendar](#).

\*\*Unsatisfactory grades at midterm will NOT appear on the student's transcript or academic history. For more information on unsatisfactory grading at midterm, visit: <https://go.uncc.edu/fQ76>

\*\*\*Final grades are official. They will appear on transcripts and on student's academic history. For more on Final grading and instructions, visit: <https://go.uncc.edu/94XD>

**For technical Support contact the OneIT Help Desk: 704-687-5500 (x75500 Main campus)**

### Classroom Concerns – Who should I call?

<b>CONCERN</b>	<b>RESPONSIBLE UNIT</b>	<b>CONTACT INFORMATION</b>
<b>Heating/Cooling</b>	Facilities Management	See Building Liaison List link below
<b>Cleanliness/Vandalism</b>	Facilities Management	See Building Liaison List link below
<b>Missing Seats/Too Many Seats</b>	Classroom Support	Email: <a href="mailto:classhelp@uncc.edu">classhelp@uncc.edu</a>
<b>Broken Furniture</b>	Classroom Support	Email: <a href="mailto:classhelp@uncc.edu">classhelp@uncc.edu</a>
<b>Locked Room</b>	Facilities Management	See Building Liaison List link below
<b>Chalk, erasers, dry erase markers</b>	Classroom Support	Email: <a href="mailto:classhelp@uncc.edu">classhelp@uncc.edu</a>
<b>Room Reservations</b>	Contact your department's Office Manager/Administrative Assistant	

**Do you have a building/room concern and need to contact the building liaison? Find the listing here:**

<https://facilities.uncc.edu/services/generalservices/facilitiesoperations/buildingliaisonprogram>

### Helpful Links

<b>Office of the Registrar</b>	<a href="https://registrar.charlotte.edu/">https://registrar.charlotte.edu/</a>
<b>University Catalogs</b>	<a href="https://catalog.charlotte.edu/">https://catalog.charlotte.edu/</a>
<b>Concerned about a student?</b>	<a href="https://sass.charlotte.edu/faculty-staff">https://sass.charlotte.edu/faculty-staff</a>
<b>Final Exam Schedule</b>	<a href="https://ninercentral.charlotte.edu/courses-registration/exam-schedules">https://ninercentral.charlotte.edu/courses-registration/exam-schedules</a>
<b>Center for Teaching and Learning</b>	<a href="https://teaching.charlotte.edu/">https://teaching.charlotte.edu/</a>

**SAVE THE DATE**



## Spring Registrar Forum

This two-day forum (*same content both days*) is designed to provide you with information you can use. Most information will be related in some way to the Office of the Registrar, while other information from other areas is also shared. You pick the day that fits your schedule best. After both days, we will provide you with the presentation and comments/questions/answers from both days. As much as this forum is designed to convey information, it is more important that we address questions or concerns from you. Prior to the event, please share any topics of interest ([send to jreece15@uncc.edu](mailto:jreece15@uncc.edu)). Don't worry, we have our own topics too.

### Mark your calendars

(Both days will be presented virtually)

**Wed, February 22, 2023 @ 3pm**

<https://charlotte-edu.zoom.us/j/94713830696?pwd=aFlsL2thK0ZEbGZLVUZUS2U3RVlvdz09>

ID: 94713830696

Passcode: 274226

Or

**Thurs, February 23, 2023 @ 3pm**

<https://charlotte-edu.zoom.us/j/97862011372?pwd=MGdhdkVKbGtzbU16T05nNzhQb0xSZz09>

ID: 97862011372

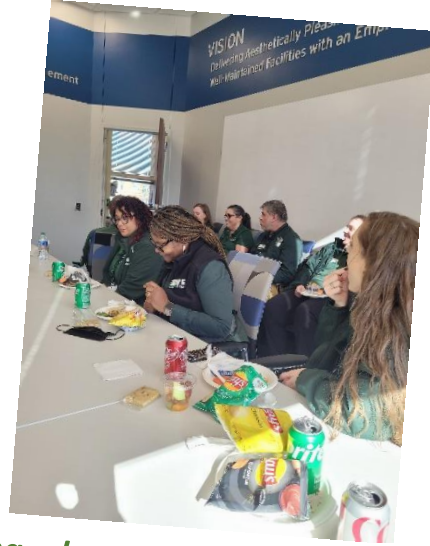
Passcode: 455026

We will record both sessions to ensure we capture all questions and answers. Forums are expected to last an hour and a half.

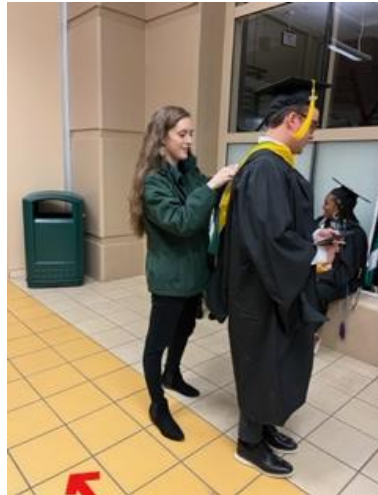
# December 2022 Graduation Ceremony



*Waiting for the Graduates to arrive*



*Taking a break between ceremonies*



*Assisting with graduation hoods....*



*and ties....*



*with the help of OneIT!*